

Annual Quality Assurance Report 2017-18



SREE SANKARA VIDYAPEETOM COLLEGE

VALAYANCHIRANGARA (P. O.), PERUMBAVOOR, KERALA

Affiliated to Mahatma Gandhi University, Kottayam



Submitted online to
National Assessment & Accreditation Council
Bengaluru

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A		
1. Details of the Institution		
1.1	Name of the Institution	SREE SANKARA VIDYAPEETOM COLLEGE
1.2	Address Line 1	VALAYANCHIRANGARA (PO)
	Address Line 2	Perumbavoor
	City/Town	Perumbavoor
	State	Kerala
	Pin Code	683556
	Institution e-mail address	ssvidyapeetom@gmail.com
	Contact No.s.	0484 2657038, 0484 2657938
	Name of the Head of the Institution	Dr. M. P. Vasudevan Nambudiri
	Tel. No. with STD Code	0484 2656938
	Mobile	9188756938
	Name of the IQAC Co-ordinator	Dr. Padma P.
	Mobile	9447369532
	IQAC e-mail address	iqac@ssvcollege.ac.in

1.3	NAAC Track ID	KLCOXX12967																		
1.4	Website address	ssvcollege.ac.in																		
	Web-link of the AQAR	http://ssvcollege.ac.in/index.php/aqar1/																		
1.5	Accreditation Details																			
<table border="1"> <thead> <tr> <th>Sl. No.</th> <th>Cycle</th> <th>Grade</th> <th>CGPA</th> <th>Year of Accreditation</th> <th>Validity Period</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>1st Cycle</td> <td>B</td> <td>72.14</td> <td>2007</td> <td>5 years</td> </tr> <tr> <td>2</td> <td>2nd Cycle</td> <td>A</td> <td>3.05</td> <td>2016</td> <td>5 Years</td> </tr> </tbody> </table>			Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period	1	1 st Cycle	B	72.14	2007	5 years	2	2 nd Cycle	A	3.05	2016	5 Years
Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period															
1	1 st Cycle	B	72.14	2007	5 years															
2	2 nd Cycle	A	3.05	2016	5 Years															
1.6	Date of Establishment of IQAC	03-07-2007																		
1.7	AQAR for the year	2017 - 18																		

1.8. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

i. AQAR 2015-16 submitted to NAAC on 11-07-2016

ii. AQAR 2016-17 submitted to NAAC on 21-08-2017

1.9. Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.10. Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11. Name of the Affiliating University (*for the Colleges*)

Mahatma Gandhi University,
Kottayam

1.12. Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes 3

2. IQAC Composition and Activities

2.1. No. of Teachers

2.2. No. of Administrative/Technical staff

2.3. No. of Students

2.4. No. of Management representatives

2.5. No. of Alumni

2.6. No. of any other stakeholder and community representatives

2.7. No. of Employers/ Industrialists

2.8. No. of other External Experts

2.9. Total No. of members

2.10. No. of IQAC meetings held

2.11. No. of meetings with various stakeholders: No. Faculty
 Non-Teaching Staff Students Alumni Others

2.12. Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13. Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organised by the IQAC

Total Nos.	International	National	State	Institution Level
<input type="text" value="4"/>	<input type="text"/>	<input type="text" value="1"/>	<input type="text" value="1"/>	<input type="text" value="1"/>

(ii) Themes

NAAC- Revised Academic Framework
 Innovations in Research Methodology
 SPARK Training for Non-teaching Staff
 Technology Enabled Teaching

2.14. Significant Activities and contributions made by IQAC

At the beginning of the academic year, The Internal Quality Assurance Cell framed the college schedule for all activities, curricular, co-curricular and extra-curricular, in accordance with the activities of the affiliated University, considering the recommendations in the previous NAAC Report.

The IQAC supervised and gave suggestions in preparing and implementing the schedules and plans of the various Departments' academic and administrative activities adhering to the College Plan 2017-18.

The IQAC facilitated the administration by reconstituting the statutory/non-statutory bodies such as Anti-Ragging Cell, SC/ST Monitoring Cell, Grievance Redressal Cell, UGC Cell, Planning Board, Disciplinary Committee, Admission Committee, Library Advisory Committee, Women's forum, Internal Complaints Committee and Surprise Inspection Squad.

Conducted a National Level Workshop on NAAC- Revised Academic Framework

After evaluating the reports of the various clubs, forums and committees, the IQAC assisted the Principal in redesigning staffs in charge for them.

Nominated a coordinator for the effective functioning of tutorial and remedial teaching. Each student has a personal tutor and can approach the tutor for personal and academic guidance.

Assigned an experienced faculty member as in-house counsellor for students, who was to provide primary counselling assistance and to identify those students who need further attention. Services from two external professional counsellors were availed and sessions were arranged.

Gave suggestions to the departments to apply for UGC fund for Research Projects and organising seminars, workshops etc.

Provided SPARK Master training for non-teaching staff of institutions in the state.

Initiated Training in Communicative English to all the Non-teaching staff using Language Lab.

Encouraged faculties to indulge in research activities.

Fostered innovation and creativity in students through exhibitions, group discussions, poster presentations, photography competitions, short film contests, study tours etc.

Following the instructions of IQAC, various clubs, forums and committees made several endeavours that foster social responsibility among students. Construction of *Snehaveedu* (Home of Love), *Alivu* (Benevolence) weekly food collection for the desolate, visits to orphanages, old age homes and palliative care units are a few to mention.

Ensured the overall physical and spiritual wellbeing of the members of the college family with their optimum participation in fitness-oriented activities by availing the services from the Health Club, Yoga Club and the Department of Physical Education.

Encouraged NSS, *Bhaumika* and other forums to bring in ecological concern among students by maintaining water harvesting pits, e-waste management etc. Constituted two new clubs, Birds Club and Bike Club, to add empathy in students

2.15. Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

	Plan of Action	Achievements
1.	Systematise Department Wise Action Plan	IQAC collected and scrutinised department wise action plans for three years and implemented activities according to the academic calendar. Ensured that the semester wise teaching plans were followed meticulously within the university-stipulated timeframe.
2.	Equal Opportunity Cell	Constituted Equal Opportunity Cell as per the instructions from higher authorities.
3	Enhance the research activities and contribution of faculties in seminars and conferences.	Papers were published by the faculties in national and international journals. Papers were presented in National and International seminars and conferences.
4	Feedback from the students, and alumni on curriculum and teachers.	Feedbacks were taken and analysed.
5	Give suggestions to the University regarding curriculum design and Examination reforms.	Many faculties provided their suggestions to the University on curriculum on the basis of the feedback from students and alumni. The University called for questions from faculties for online question banks and teachers from our institution contributed.
6	Apply for new courses.	Commission appointed by the University visited our college for inspection before sanctioning a few courses suggested by NAAC peer team
7	Constitution of Admission Committee	Admission committee was formed and conducted the process of admissions without any grievances and by complying all Government, University and College regulations. Regulations regarding reservations were also complied.
8	Constitution of Statutory Bodies.	The following committees were formed and they functioned effectively: a) Library Advisory Committee b) Anti-Ragging Committee c) Students Grievance Redressal Forum d) SC/ST Monitoring Committee e) Disciplinary Committee f) Internal Complaints Committee g) Equal Opportunity Cell

9	Recommended Infrastructural Advancement	Constructed new washrooms. Renovated parking area for students and staff. Constructed ramp for differently abled students. Renovated canteen with more amenities and stationery.
10	Reconstitution and Inauguration of Department Associations of the year.	All departments reconstituted their Associations and the Association Secretaries submitted their plan of action. The Associations functioned according to the schedule.
11	Action plan submission for clubs and associations	Teachers in-charge submitted their action plans of their respective clubs and associations and conducted their activities.
12	More initiatives to promote ecological concern	Constituted new two clubs, Birds Club and Bicycle club.
13	Department- wise Action Taken Report (ATR)	Collected and verified department wise ATR.
14	Academic Calendar for the year 2018-19	Collected academic calendar from all departments.

2.16 Whether the AQAR was placed in statutory body? Yes No
Management Syndicate Any other body

Provide the details of the action taken

The AQAR was submitted to the management for approval. Initiatives taken by the IQAC for improving the academic, co-curricular and administrative activities were appreciated. The board gave a few suggestions for optimising the functioning of IQAC, and approved the AQAR.

Part – B

Criterion – I

1. Curricular Aspects

1.1. Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	4		2	
UG	10		1	
PG Diploma				
Advanced Diploma	1			1
Diploma	3			3
Certificate	3			3
Others				
Total	21		3	7
Interdisciplinary				
Innovative				

1.2. (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

Choice Based Credit System (CBCS)

All UG programmes have 2 elective subjects

1 open course and an elective

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	4(PG) +10 (UG)
Trimester	Nil
Annual	7(Career Oriented Courses)

1.3. Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4. Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As the college is under affiliated system, revision of syllabi is carried out by the University.

Faculties of various departments actively participated as members/coordinators of syllabus restructuring workshops, following which the undergraduate courses were revised and restructured by the university.

Several faculties were question paper setters of University Examinations.

1.5. Any new Department/Centre introduced during the year. If yes, give details.

State Recourse Centre for Diploma in Computer Applications.

Criterion – II

2. Teaching, Learning and Evaluation

2.1	Total No. of permanent faculty										
	Total		Asst. Professors		Associate Professors		Professors		Junior Lecturers		Others
	42		28		4		0		9		FDP -1
2.2	No. of permanent faculty with Ph. D.					9					
2.3	No. of Faculty Positions Recruited (R) and Vacant (V) during the year										
	Asst. Professors		Associate Professors		Professors		Others		Total		
	R	V	R	V	R	V	R	V	R	V	
	1	5									
2.4	No. of Guest, Visiting and permanent faculty for Self-financing courses										
	Guest faculty			Visiting faculty			Permanent faculty				
	10			1			2				
2.5	Faculty participation in conferences and symposia										
	No. of Faculty			International level		National level		State level			
	Attended Seminars/ Workshops			40		27		71			
	Presented papers			3		16					
	Resource Persons			2		1					

2.6	Innovative processes adopted by the institution in Teaching and Learning:	
	<p>Other than the time tested traditional lecturing method of teaching, several innovative methods are employed to enhance teaching and learning experience. Over the years, the institution follows several methods to improve the ambience of teaching and learning. Faculties deliberately try to bring in a transition from the conventional teacher centric approach to a more productive learner centric one.</p> <ul style="list-style-type: none"> ▪ Group Discussions ▪ Debates ▪ Language Labs ▪ Role Playing ▪ Presentations ▪ E-visits to Library Resources ▪ LCDs ▪ Internet Facilities ▪ Knowledge of various technologies and software programmes etc. ▪ Online submission of assignments 	
2.7	Total No. of actual teaching days during this academic year	180
2.8	Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple-Choice Questions)	
	Online submission of assignments, Open Book Examination, Online Multiple-Choice Questions	
2.9	No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop	
2.10	Average percentage of attendance of students	91
2.11	Course/Programme wise distribution of pass percentage:	

Title of the Programme	Total no. of students appeared	Grade					Pass %
		A	B	C	D		
BA History	37	0	5	8	1	38	
BA English	26	3	6	6	1	62	
BA Hindi	13	7	3	2		92.3	
BA Economics	33	3	9	5	1	54	
B.Com.	47	22	13	8	1	93.61	
BSc Physics	20	7	7	3		85	
BSc Maths	26	11	4	1		62	
BSc Chemistry	30	19	4	4		90	
BSc Computer	22	4	6	3	1	64	
M. Com.(F)	29		27	1	1	97	
M.Com. (IB)	12		9	2	1	92	
MSc Chemistry	13		9			69	
MA History	14	1	7	0	0	57	

2.12. How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes?

The IQAC always monitors and evaluates the effectiveness of the Teaching Learning process by periodically collecting, analysing and making suggestions on internal and University examination results, attendance, discipline and general conduct of students. A coordinator is appointed for the effective functioning of tutorial and remedial teaching. The coordinator submits semester wise reports of tutorial and remedial teaching and the IQAC makes necessary recommendations. Organised seminars and workshops to enrich the academic climate and enhance the learning process. IQAC takes care in arranging necessary infrastructure and technological facilities in enhancing the quality of teaching and learning.

2.13. Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	4
UGC – Faculty Improvement Programme/FDP	1
HRD Programmes	4
Orientation Programmes	2
Staff training conducted by the University	1
Staff training conducted by other institutions	4
Summer / Winter schools, Workshops, etc.	
Others	2

2.14. Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of Permanent Positions filled during the Year	Number of Positions Filled Temporarily
Administrative Staff	14	5		5
Technical Staff	1	2		2

Criterion – III

3. Research, Consultancy and Extension

3.1. Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

<p>Provided guidance and other source of support to faculty members with Doctorate to apply for research guide-ship</p> <p>Applied for research centre for all P.G Departments</p> <p>Expanded Research Committee by availing services from eminent scientists from esteemed research institutes across the nation.</p> <p>Encouraged departments to invite eminent resource persons to conduct lectures/ workshops/ seminars on relevant topics.</p>

3.2. Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number			0	
Outlay in Rs. Lakhs			0	

3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	5	2	0	5
Outlay in Rs. Lakhs	4.6	2	0	4.6

3.4. Details on research publications

	International	National	Others
Peer Review Journals	5	6	1
Non-Peer Review Journals	1	1	0
e-Journals			2
Conference proceedings	5	1	0

3.5. Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6. Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the Funding Agency	Total Grant Sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				

3.7. No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8. No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9. For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10. Revenue generated through consultancy

Level	International	National	State	University	College
Number	1	1	5	1	14
Sponsoring agencies	KSCSTE	KSCSTE			

3.11. No. of conferences organized by the Institution 3

3.12. No. of faculty served as experts, chairpersons or resource persons 4

3.13. No. of collaborations International National Any other

3.14. No. of linkages created during this year

3.15. Total budget for research for current year in lakhs:

From Funding agency From Management of University/College
Total

3.16. No. of patents received this year: Nil

3.17. No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	District	College

3.18. No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3
0

3.19. No. of Ph.D. awarded by faculty from the Institution

0

3.20. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21. No. of students Participated in NSS events:

University level State level
 National level International level

3.22. No. of students participated in NCC events:

University level State level
 National level International level

3.23. No. of Awards won in NSS:

University level State level
 National level International level

3.24. No. of Awards won in NCC:

University level State level
 National level International level

3.25. No. of Extension activities organized

University forum College forum
 NCC NSS Any other

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

History	<ul style="list-style-type: none"> ● National Movement Awareness Week - 08/08/2017-15/08/2017 <ul style="list-style-type: none"> ▪ A One Week Exhibition ▪ A Speech by Prof. R Krishna Kumar, former Principal, SSV College ▪ Interdepartmental Quiz, Debate, News Paper Drafting Competitions ● Vivekananda Smrithiyil, Celebration of the 125th Anniversary of Renaissance leader Swami Vivakanandan's visit to Kerala on 21-12-2017. ● Association Inauguration by Jithin Sankar, Assistant Professor, Dept. of History, NSS Hindu College, Changanacherry on 21/12/2017. ● International Seminar on 17/01/2018 and 18/01/2018 on Struggle and Resistance: Changing Paradigms and Perspectives <ul style="list-style-type: none"> ▪ Inauguration: Dr. KN Ganesh ▪ Resource Persons: 1) Prof. Istvan Perczel, CEU, Hungary 2.) Dr. P.P. Abdul Razak, PSMO College, Thirurangadi 3.) Dr. K.E. Rajan, Sanskrit University, Kalady
Chemistry	<ul style="list-style-type: none"> ● World Environment Day celebrations and National Science Day Celebrations Sponsored by Kerala State Council for Science, Technology and Environment, supported by DST, Govt. of India
Physics	<ul style="list-style-type: none"> ● A workshop for Higher Secondary School Students to create interest in Physics was conducted on 13/01/18, 100 Students from various schools have actively participated. ● A training programme assembling LED Bulb ● Coaching classes for PG Entrance for various reputed institutions in and abroad ● Students has actively participated and won in various events throughout the state. ● The department has actively participated in the One crore tree programme as a part of Environment Day Celebrations. ● The department co-organised the reading week celebrations in the

	<p>college.</p> <ul style="list-style-type: none"> ● Shatra Sadas - Sky Watch Programme for students, staff and public was co-organised on 24/02/2018, Dr. N Shaji, former principal TNJM Govt College Manimalakkunnu led the programme.
Hindi	<ul style="list-style-type: none"> ● Hindi DTP ● Communicative Hindi Classes for locals by students.
English	<ul style="list-style-type: none"> ● Smt. Sreekala P. S. is engaged in language development programme in collaboration with KEMHS, Alangad. ● Smt. Sreekala P. S. is voluntarily engaged in community schooling after work hours from January to March every year. ● Civil Service Orientation workshop led by Mr. M. Vineeth Nair, Director, Teachberry IAS ● Reputed online and offline publishers are constantly publishing Academic Articles written by Geetha A.N. ● A Poetry Collection of Geetha A.N published ● Geetha A.N is engaged in Voluntary Counselling for the students and general public
Mathematics	<ul style="list-style-type: none"> ● Department Association Inauguration ● Inter Departmental Quiz Competitions organised by students ● A One-Day Seminar on Fun in Mathematics on 8/12/2017 ● A workshop on Mathematics in Competitive Examinations on 21/3/2018 ● Conducted a class on Mariyam Mirzakhani, Young Mathematicia First Woman Field Medallist
Commerce	<ol style="list-style-type: none"> 1. An Intra Collegiate Debate Competition was conducted by the department. Students from different departments participated in the competition on 14th, 16th and 17th August 2017. 2. A two-day workshop on “Digital Marketing” was organised by the department as a part of the Carpe Diem, IIM Calcutta Event on the 27th and 28th of August 2017. Total 75 students from various colleges in Ernakulam participated in the workshop. 3. The Commerce Association Inauguration was organised on September 15th 2017. The association was inaugurated by Dr P J Sebastian,

	<p>the former HoD of the Department. Following the inauguration, there was a class on Communicative Skills in English for the students.</p> <p>4. A One-day National Seminar on Goods and Service Tax was organised by the Department in association with the Southern India Regional Council of ICAI and SICASA of SIRC of ICAI on 21st October 2017. Over 100 participants from other colleges participated in the seminar</p> <p>5. A One-day Industrial Visit was organised for the second-year students of the department to Kannan Devan Tea Factory on 31st October 2017.</p> <p>6. A one-day workshop was conducted on the topic “An Introduction to Research Methodology” for the fifth semester students to make them aware about the basic concepts of research methodology on 6th November 2017. Dr. Sreejith S., School of Legal Studies, Cochin University of Science and Technology handled the class.</p> <p>7. A One-day awareness class was organised by the department in association with National Stock Exchange and Growfin Wealth Solutions, Perumbavoor on 8th November 2017. The class was on the practical applications of online and offline securities trading.</p> <p>8. Awareness Class on Financial Literacy: Mr. Binu V S, Assistant Professor, School of Management and Technology, SCMS, Kalamassery is doing an All Kerala Bike Ride to promote financial literacy for college students. Our College was the first one visited by him. He was sponsored by Hedge equities. He provided a two hour awareness class to the final and second year students on 5.07.2017.</p> <p>9. AKRAYA 2018: Conducted a South Zone Commerce fest named AKRAYA 2018 on 16.01.2018 and inaugurated by Manoj Guinness (Cine artist). Around 200 students participated in various events like Best Manager, Business Quiz; Oru Nimisham, Marketing Game and Fun Games.</p> <p>10. Student Enrichment Programmes: Ten classes on various topics such as Career Advancement, Personality Development, Logistic Management, GST etc. were conducted by different experts from various Industry/ Institutions.</p>
Computer Science	<ul style="list-style-type: none"> ● Extension Programme at St. Paul’s L.P. School, Kamartha organised by the students. ● Inter Departmental Quiz Competition organised by the students.

	<ul style="list-style-type: none"> ● Employability Enhancement Program by Team Manager from UST Global ● Placement Training by CEO of Infiniz IT Solutions. ● Departmental Inauguration followed by a technical interactive session by Dr. Sooraj, Senior Scientist DRDO.
Physical Education	<ul style="list-style-type: none"> ● In connection with M.G. University inter collegiate football tournament 2017-18, a practice match was arranged for our college team against SS College, Kalady on 30th Aug 2017. Score 2-1. SS College, Kalady won. ● SSV College participated and reached pre-quarter finals in M.G. University Inter Collegiate Football Tournament held from 15th Sept to Oct 16th 2017 at Nirmala College Muvattupuzha. ● Mr. George & Mr. Rahul Soman (III Bcom, C.A) participated, reached in finals and secured 4th & 5th Position in M.G. University inter collegiate Inter zone Swimming & Water Polo Championship held on 15th & 16th Sept 2017 at M.A. College, Kothamangalam. ● SSV College team participated (6 members) and Mr. Vishnu V.B. (1st BA History) reached 11th Position in M.G. University Inter Collegiate Inter Zone Cross Country Championship held on 25th Sept 2017 at S.D. College, Kanjirapally. SSV College secured 5th Position in the overall championship. ● A practice match was organized in connection with M.G. University Inter Zone Kabaddi tournament on 25th Oct 2017 at St. Joseph College, Moolamattam. SSV College played against St. Joseph College of Physical Education. ● SSV College Badminton team(6 members) participated and lost quarter finals in M.G. University Inter Collegiate Badminton Tournament held on 28th Oct 2017 at Kheal Indoor stadium, Ernakulam, Organized by Bharathmatha college, Thrikkakara. ● A practice match was organized in connection with M.G. University inter zone Kabaddi tournament on 29th Oct 2017 at Sree sankara Sanskrit University, Kalady. SSV College played against Sree Sankara University team. ● A practice match was organized in connection with M.G. University Inter Zone Kabaddi Tournament on 30th Oct 2017 at Choondi, Aluva. SSV College played against Kerala State Junior kabaddi team. ● SSV College team participated and reached quarterfinals in M.G. University Inter Collegiate Inter zone Kabaddi tournament held on 2nd & 3rd November at C.M.S. College, Kottayam. ● Practice matches were organized in connection with M.G. University inter college Cricket Tournament held on 4th & 21st Nov 2017 at SS College, Kalady. SSV College won the match against SS College,

Kalady team.

- In connection with M.G. University Inter College Chess tournament, a selection trial was conducted for selecting our college team on 19th Sept 2017.
- Special coaching camp was organized in connection with M.G. University Inter College Tournaments for Football, Cross country, Badminton, Cricket and Athletics in the College campus.
- SSV College reached semi-finals in M.G. UNIVERSITY North zone Inter Collegiate Cricket Tournament held from 21st Nov to 5th Dec 2017 at Nirmala College.
- 2 players from SSV college got fourth position in M.G. University Inter Zone Wrestling championship held on 30th Nov 2017 at Maharajas college, Ernakulam.
- Ms.Charutha Sreelakshmi – II BA English secured Gold medal in All Kerala State Archery championship held on 7th & 8th Jan 2018 at Peravoor, Kannur.
- Mr. George K. K. of III B Com. Computer Applications secured Silver medal in Ernakulam District Best Physique competition held on 26th Jan 2018 at Ernakulam.
- SSV College Annual Sports & Games Inter department outdoor and indoor games tournaments were held from 9th to 22nd Jan 2018 at College ground.
- SSV College Annual Athletic meet (Sports Day) held on 6th & 7th March 2018 at College stadium, Valayanchirangara. Sri. Vishnu V.B. of I BA History and Kum. Ashnamol Shyji of II BSc. Mathematics declared as Individual champions.

Specialty of the Meet:

March past was organized (with Dept. Flags and Uniforms).

Principal hoisted the College flag and received salute from the Department Captains.

Athletes received flamed Olympic Torch from the College Manager.

Total 740 students (Both men & women) participated in the Athletic meet.

Total 920 (Both men & women) students participated in the games.

Timely availability of First Aid kit for the smooth functioning were made.

Medal ceremony was done immediately after the events (Medals, Certificate, Crown were distributed).

10 games and 14 athletic events (both Men & Women) were organized in connection with College Annual Sports & Games.

	<ul style="list-style-type: none"> ▪ Overall Champions – Commerce ▪ Runners – History ▪ 2nd Runners up - Mathematics <p><u>Self Defence class</u> Department of Physical education in association with College Women’s forum conducted a Self Defence Class for Students and Staff on 3 p.m., 12th December 2017 at Adwaitha Auditorium. Mr. Praveen (CEO, Shotocan Karate) took the classes and demonstration.</p> <p><u>Social Initiation Programmes</u></p> <p>Regular football, Cricket, Athletics Summer coaching camp for students in various age groups (U 12, U16, U21 & Men) of Mazhuvanoor Grama Panchayat.</p> <p>College ground given for free of cost to Panchayat Sports and Local Club Tournaments to promote better health and sports of the surroundings.</p>
Science Forum	<ul style="list-style-type: none"> ● Prof K. Pappootti inaugurated the Science Forum on 10-11-2017, and delivered a keynote address on the potential and need of Scientific temper. ● ‘Scientific Temper Week’ was celebrated with the collaboration of The Kerala State Council for Science Technology and Environment (KSCSTE) and the Kerala Sasthra Sahithya Parishad (KSSP). ● A poster presentation relating the lives and events of Marie Curie, C.V. Raman and Jawaharlal Nehru with Science was carried out by students of Science forum as part of celebration of Science Week on 11-11-2017 ● Discussion on the Super Blue Blood Moon -a rare lunar phenomenon by Dr MP Vasudevan Nambooiri, Principal, SSV College was conducted on 31-01-2018.
Quiz Club	<ul style="list-style-type: none"> ● Krishnaveni P. Dinesh and Basudev of II D.C Physics have participated in the Intercollegiate Energy quiz Competition conducted by Energy Conservation Society held at St.Thomas College Thrissur and secured first prize (Rs 3000 /- ,certificate and Trophy for College). ● Two teams from Chemistry Department have participated in the Intercollegiate Quiz Competition held at Newman College Thodupuzha on 13-11-2017

	<ul style="list-style-type: none"> ● Two teams (Ameer C.I- I B.A Economics) Arjun Janardanan(I B.A English and Mahin Noushad I B.com Aswin P.M(II B.A History) participated in the Quiz Competition held by Mount Carmel College of Arts & Science Karukadom, Kothamangalam on 19/12/2017
Debate Club	<ul style="list-style-type: none"> ● 12.10. 2017: Dr. Resmi R, Dept of Commerce elected as the Convener and Mrs.Varma Hemambika Ravindra, Dept of English as Joint convener ● 14.08.21017 : A debate competition conducted in the college on department wise. Ms .Aswathy K. B. and team from the Department of Chemistry got First Prize and Mr. Arun Jose and team from the Department of Commerce (Self) were runners up ● 01.11.2017 : 15 students from Debate Club participated in Speak for India (Kerala edition) competition conducted by Mathrubhumi and Federal Bank at U C College, Aluva ● 06.11.2017: Inauguration of Debate club 2017-2018 by College Principal, Dr.M.P Vasudevan Nambudiri. ● 18.12.2017 : Two students were sent to participate in the Debate Competition conducted in Maharajas College, Ernakulam as part of their Golden Jubilee Celebration ● 12.01.2018 : Conducted a Debate Competition in association with NSS as part of Youth Day Celebrations.
Women's Forum	<ul style="list-style-type: none"> ● Additional District Judge Adv. S. Naseera (MACT), Perumbavoor & Chairperson (Kerala Legal Service Authority) inaugurated the activities of Women's Forum on 1/11/2017 followed by a talk on legal awareness ● A class on Domestic Violence & Public Property Protection by Adv. B. Reghukumar (Resource person, KELSA) was conducted on 1/11/2017. ● A self-defence class was conducted on 12/12/2017 ● International Women's Day was celebrated with variety of programmes on 8th March 2018. The Vice Principal Dr. Padma P. inaugurated the programme by distributing the purple coloured badge. An Open Forum was conducted by incorporating all the members of the College. A dance programme based on Malala Yousafzai's speech was performed by the students.
Cine Club	<ul style="list-style-type: none"> ● Following the international film festival, the Coordinator led a film review workshop and showed a few international films.
Vimukti	<ul style="list-style-type: none"> ● Two awareness camps were conducted on drug abuse and

	<p>alcoholism.</p> <ul style="list-style-type: none"> ● Performed street play and flash mob.
NSS	<ul style="list-style-type: none"> ● One of our students participated in National Integration Camp. ● All the students actively participated in the Bio-green initiatives of MG University.
Youth Red Cross	<ul style="list-style-type: none"> ● INAUGURATION OF YRC & ORIENTATION CLASS ON DENGUE FEVER.. The class was led by the Inspectors from the Primary Health Centre (PHC) of Mazhuvannoor Grama Panchayat, Smt. Ajitha and Lenin. ● COLLEGE INSPECTION: An inspection held at the whole college: all departments, labs, library, canteen, toilets, and college premises to ensure the cleanliness of the college. ● SCHOOL INSPECTION: An inspection held at the nearby schools of the college to ensure the cleanliness of the school premises. It was held at four schools: Mannam Vidya Bhavan L P School, Valayanchirangara, NSS High School, Valayanchirangara, NSS Higher Secondary School, Valayanchirangara and NSS LP School, Valayanchirangara. According to the inspection a detailed report was prepared and submitted before the Health Inspector at Airapuram Primary Health Centre and has taken further actions to ensure the proper cleanliness in the school ● FIRST AID TRAINING PROGRAMME: As a part of the YRC Society activities a first aid training program was conducted for the YRCS Cadets. The training program was organized under St. John Ambulance. The training was for three days and classes were led by Dr. Varma. The first class was on 15th August 2017.
Arts and Cultural Forum	<ul style="list-style-type: none"> ● Official inauguration by Idea star singer fame Sri.Sannidhanandan on 4,Nov.2017. ● 31,Aug.2017 College conducted Onappookkalam, Onapattu, and Tug of War competitions ● As part of College Golden Jubilee programme conducted inter department competition Bharathanatyam, Kuchuppudy and Fusion Dance. Programme officially inaugurated by Hon.MLA of Muvattupuzha Assembly Member Sri. Eldho Abraham MLA. ● Christmas celebration in December. Carol songs, Pulkoodu, Santa Clause competitions were held. ● Active participation in Kolkali, Thiruvaathira, Aksharaslokam, in M.G.Kalolsavam. College won III Prize with A grade in Aksharaslokam. and A grade in Classical Music and Folk Dance.
Nature Club	<ul style="list-style-type: none"> ● Maintained rain-pits. ● Maintained plastic free initiatives. ● Endeavours to flourish the flora of the campus.
Organic Farming	<ul style="list-style-type: none"> ● A eleven member committee is formed.

Club	<ul style="list-style-type: none"> ● Visited Nellad Krishi Bhavan for getting details regarding Organic Farming. ● Twenty Cents of land is identified and ten cents allotted for NSS and one cent each for ten departments. ● Started growing Elephant Yam in the College campus with the support of NSS and Organic Farming Club.
Disaster Management Club	<ul style="list-style-type: none"> ● SSV College Disaster Management Club inauguration was held on 19th December 2018 at College campus. Dr. Muralee Thummarakudi, (Chief- Disaster Risk Reduction, United Nations Organization) inaugurated the Club, followed by a class on 'How to tackle a disaster' by the chief guest on 11. am, at P.N.N. Hall, SSV College. Dr. M.P. Vasudevan Nambudiry, Principal, SSV College presided over the function. Prof. S.K. Krishnan Sivolly, Manager SSV College gave the Keynote address
Bike Club	<ul style="list-style-type: none"> ● Conducted a survey to find out the number of staff and students who make use of bicycles for commute.
Birds Club	<ul style="list-style-type: none"> ● A Field Study was organised. ● Nesting Habitats were enhanced
Yoga Club	<ul style="list-style-type: none"> ● SSV College Observed International Yoga Day on 21st June 2017. The SSV College Yoga Club and Department of Physical Education conducted a Yoga lecturer and Demonstration Program (Topic: "Importance of Yoga in the 21st Century") in the college on the same day. ● The Dept. of Physical Education in association with college Yoga Club conducted a regular yoga program for the students and teachers in the month of December 2017.
Literary Club	<ul style="list-style-type: none"> ● Renowned poet Sobin Mazhaveedu inaugurated and led a poetry workshop. ● Book Reviews, Literary Quiz were conducted in association with Reading Day Celebrations.
Chess club	<ul style="list-style-type: none"> ● College Chess Team participated and secured Sixth position in MG University Intercollegiate Chess Championship held on Bharathmatha College , Thrikkakara.
Music Club	<ul style="list-style-type: none"> ● Concerts were conducted.
Folklore Club	<ul style="list-style-type: none"> ● First meeting was held on 14-08-2017 and discussed on one year programme during the academic year. ● Collected regional folk songs from traditional farmers. ● Develop folklore museum name 'Kalavara' and to collect ancient Grandhas in Thaliyola, Idioms and ancient coins ● Collection of CD's of ancient performing folk arts and to present twice in a month before nearest school students to make them aware of this arts.
Career Guidance and Placement	<ul style="list-style-type: none"> ● A Career Guidance One Day Workshop by Dr. G.S. Pradeep conducted on 26th January 2017 at Prasadam auditorium, Kolencherry. 59 students from SSV College participated in the

	<p>event.</p> <ul style="list-style-type: none"> ● ·All India Civil Service Talent Hunt Exam organized by the Placement Cell of SSV College in association with ALS Civil Service Coaching Centre, Muvattupuzha on 1.30 pm to 3.30 pm 20th Feb 2017 at P.N.N. Auditorium. ● SSV College Career Guidance & Placement Cell organized campus recruitment in association with TVS & ICICI Bank on 25th May 2017 at P.N.N. Hall. 58 students of our college attended the interview and 22 students were placed. ● ·SSV College Career Guidance & Placement cell organized campus recruitment (Job Fair 2017) on 29th June 2017 at SSV College campus, Perumbavoor. 16 companies have come from various parts of Kerala for the recruitment. Total 614 students registered and attended for the job fair and 258 students got placed in various companies. 108 students from SSV College participated in Job fair 2017 and 62 students got placed in various companies. ● ·SSV College Placement Cell conducted a Placement Drive in association with XENTURA Company on 19th July 2017 at Conference hall, College campus. 22 students from the science stream participated and 3 of them got selected. ● · SSV College Career Guidance & Placement cell in association with University Employment Guidance Bureau, CUSAT, Cochin & The National Employment Service Department of the Government of Kerala organized a one day Workshop on ‘Communication Skill’ at 10.30 am on 10th August 2017 at P.N.N. Hall, SSV College. ● ·ALTIUS 2018 an Youth Empowerment Project of World Malayalee Council organized a One day Training Program held on 24th March 2018 at S.H. College, Thevara, Ernakulam. Selected 10 students of SSV College from various departments participated. ●
E D Club	<p>The Entrepreneurship Development Club of SSV College, Valayanchirangara is a registered club with District Industries Centre since 2016 and it tries to instil in the students entrepreneurship skills and tries to bring awareness about the need for innovative enterprises in our nation’s developmental agenda.</p> <ol style="list-style-type: none"> 1.The inauguration of the Club was conducted on the 30th of August, 2017 by the honourable Manager of the College, Prof. S. K. Krishnan. 2. On the same day an Onam Fair was organized in the college. The Club provided platform for all the Associations to put their stalls in the Fair and students put in their creative efforts and made the Fair a grand success. Khadi also put a stall of theirs and the Fair was a profitable endeavour.

	<p>3. A lecture on Entrepreneurship Development Skills was organized by the ED Club on the 29th of November, 2017 at SSV College. Sri. Iqbal Kunnummekkudi led the talk which was supported by the DIC.</p> <p>4. On the 7th of December, 2017, Sri. Aneesh Kumar S of the Dept. of Commerce and ten student members of the Club attended an Entrepreneurship Development Programme organized by DIC, Kunnathunad at YWCA Hall, Perumbavoor. The programme consisted of ED skills development classes, a talk on GST and awareness talk about the innovative skills development.</p> <p>5. A one day training programme on Paper Bag Making was conducted under the leadership of the ED Club on 16/12/2017. The programme in which 65 students attended was under the leadership of Sri. Aneesh Kumar S, who is an expert in the field.</p>
--	--

Criterion – IV

4. Infrastructure and Learning Resources

4.1. Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	18 acres			18 acres
Class rooms	53	7(2018-19)		53
Laboratories	4	1(2018-19)		4
Seminar Halls	2	1(2018-19)		3
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)		1.47		
Others (Ladies hostel)	1			1

4.2. Computerisation of administration and library

The Administrative section and Library are already computerised. Administration procedure is computerised other than those which are mandatory to be recorded manually for the Government purpose. For example, accounting cannot be computerised because the Government stipulations are such that accounting must be done manually. Salary bills are prepared using computer. Library is fully computerised. The digital signature facility was made available to the DDO.

4.3. Library services:

i) New books/journals subscribed and their value

Books and Journals worth Rs. 54312/-

4.4. Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	98	5	9	7		6	20	7
Added	4	0		0				
Total	102	5	9	7		6	20	7

4.5. Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer Awareness Class was conducted for Teaching and Non-teaching staff by the Department of Computer Science. All Departments and Library has internet facility for students free of cost. The whole college is fully networked and connected. Our College has three dedicated leased line for internet connectivity from various providers

4.6. Amount spent on maintenance in lakhs:

i) ICT

1.9

ii) Campus Infrastructure and facilities

0.73

iii) Equipments

0.2

iv) Others

Expenditure on creation of capital assets: 2.2

Total :

5.03

Criterion – V

5. Student Support and Progression

5.1. Contribution of IQAC in enhancing awareness about Student Support Services

IQAC instructs the tutors to inform the students about the Student Support Services available to them.

Orientation Programme for parents and students

Parent -Teacher meetings.

Support for slow learners through Remedial Coaching and Scholar Support Programmes.

Bridge Course for first year students

Selected students are directed to attend 'Walk with a Scholar' Unit of the College.

Motivates students to participate in Bank Test Coaching, Civil Service Coaching, and Net Coaching.

Identifies students in need of counselling

Talented students are encouraged to take part in competitions and fests organised in other Colleges/ Institutions.

Scholarships are provided in various schemes.

Conducted workshops and seminars on various topics

Financial assistance is given to socially and economically backward students

Encourages participation in various club activities

Insurance coverage is provided to all students of the institution

5.2. Efforts made by the institution for tracking the progression

Progression of the students is tracked by taking feedback from students on student's career progression

Aptitude test is conducted to identify the academic capability of the students

Continuous Evaluation is done through internal exams, seminars, assignments etc.

PTA meetings

Providing awareness for progression of higher studies and training for currier opportunity

5.3. (a) Total Number of students

UG	PG	Ph. D.	Others
942	155		

(b) No. of students outside the state

2

(c) No. of international students

Nil

Men

No	%
385	35

Women

No	%
712	65

		Last Year-2016 - 17							This Year 2017-18				
General	SC	ST	OBC	KPCR	Physically Challenged	Total	General	SC	ST	OBC and OEC	KPCR*	Physically Challenged	Total
214	154	6	225+32	222		853	356	154	6	326	255		1097

*KPCR: Fee waiver given to lower income students

Demand ratio

Dropout % 1

5.4. Details of student support mechanism for coaching for competitive examinations (If any)

We regularly conduct coaching classes for competitive examinations.

No. of student beneficiaries

40

5.5. No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6. Details of student counselling and career guidance

Student Counselling

The tutor identifies students who need special care and arranges counselling sessions with the in-house counsellor. Students who need further assistance are directed to professional counsellors.

Career Guidance

The Career Guidance and Placement Cell facilitate students by arranging various career awareness programs and orientation sessions/workshops. This Cell conducts placement drive for final year students and those graduated from the institution. The cell encourages students to participate in similar opportunities

5.7. Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
18	180	7	102

5.8. Details of gender sensitization programmes

One Day Workshop on Gender Sensitization was organised in collaboration with Kudumbasree Ernakulam District, Snehitha Help Desk. The Department of Economics offers an open course in gender economics for the students of our College.

5.9 Students Activities

5.9.1. No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2. No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10. Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	741	1032611
Financial support from other sources	10	10000
Number of students who received International/ National recognitions		

5.11. Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12. No. of social initiatives undertaken by the students

5.13. Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1. State the Vision and Mission of the institution

Motto:

The Upanishad Mantra (in Sanskrit) (*Thamaso ma jyothirgamaya* -Lead me from the darkness of ignorance to the Light of knowledge) is the motto of our College.

Vision:

Our Vision is to provide quality education that raises the aspirations of our learners and enables them to achieve their goals.

Mission:

To propagate Value Education based on Vedic culture and to inculcate National Heritage to the student community and ultimately to the society as a whole.

To update society with modern technological innovations and provide knowledge and personnel for developmental needs.

To cater to the educational needs of a wide variety of students coming from various streams of the society, especially downtrodden.

6.2. Does the Institution have a management Information System?

Yes

6.3. Quality improvement strategies adopted by the institution for each of the following:

6.3.1. Curriculum Development

We take feedback on curriculum from students and alumni and we sent suggestions to the University.

6.3.2. Teaching and Learning

We have an effectively functioning tutorial system in which every individual student is taken care of by a tutor. A Tutorial Coordinator is appointed every year and he is responsible for the Tutorial function of the College. This is a welfare system, probably second to none. At the start of their programme, all students will be assigned a Personal Tutor and he together with the HODs and the coordinator himself, ensures that all students get enough support

6.3.3. Examination and Evaluation

Examination and Evaluation is done by the affiliating University. Many of our faculty members work as External Examiners and Evaluators.

20% of the marks are given for Internal Assessment, which is done by the respective Department and for that the University has formulated a clear set of parameters which is firmly adhered to.

6.3.4. Research and Development

Teachers are encouraged to do research and are given permission and leave for doing research.

6.3.5. Library, ICT and physical infrastructure / instrumentation

Subscribed to INFLIBNET and students can now access the journals from even their homes.

In the Library we have a separate section for studies on Sree Sankaracharya called Sree Sankara Samskarika Patana Kendram (Sree Sankara Cultural Study Centre) where a large collection of books and manuscripts are maintained on Vedanta, Jyothisha and medicines and other subjects.

6.3.6. Human Resource Management

Manager personally meets all the HOD's in a monthly basis and the progress of action plan is discussed. The manager also asks for the analysis of University examination results and in some cases he directs the departments to submit their plan for improving the results. At the end of each academic year the Management Committee reviews the existing positions and identifies personnel for various teaching and non-teaching positions. The management makes appointments through prescribed procedures. Orientation and training programmes are periodically organised for new recruits. In order to enhance capacities of staff need-based training/workshops are organised for

6.3.7. Faculty and Staff recruitment

Faculty and staff recruitments are done as per the University and Government norms

6.3.8. Industry Interaction / Collaboration

MoU with IIM Kolkata

6.3.9. Admission of Students

<p>Centralised Allotment Process is followed in admission process and it is carried out as per the University norms and Government orders. Admission for both UG and PG is done by the University. (Online registration). Admission to Management and Community seats are also done as per the University norms. An admission committee is constituted to oversee the process of admissions. Strict transparency and admission rules are adhered to by the College.</p>

6.4. Welfare Schemes for

Teaching	Loan facility is provided by the Staff Co-operative Bank functioning inside the college campus. Besides PF, SLI, GIS, GPAIS and Hostel stay facilities are provided.
Non-teaching	Loan facility is provided by the Staff Co-operative Bank functioning inside the college campus. Besides PF, SLI, GIS, GPAIS and Hostel stay facilities are provided.
Students	Free Noon meal, Merit scholarships, PTA Endowments, KPCR Fee Concessions, Student Aid Fund, Medical Insurance, National Loan Scholarships, Post metric scholarships, post metric for physically handicapped, Post graduate scholarships for single girl child.

6.5. Total corpus fund generated

6.6. Whether annual financial audit has been done Yes No

6.7. Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal
Administrative	Yes	AG office	Yes	Management

6.8. Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9. What efforts are made by the University/ Autonomous College for Examination Reforms?

N.A

6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11. Activities and support from the Alumni Association

The amount collected as membership fees and contributions are utilised for the benefit of the college. Manju Foundation is a trust formed to help the financially backward students through endowments. The Alumni of the college provides active financial support for this foundation and other charity endeavours. We have Alumni associations for all Departments. They meet every year at least once and spend a day in the college. Apart from that our College has an Alumni association which meets on January 26th in every year. Yearly alumni meeting provides the students a golden opportunity of interaction.

6.12. Activities and support from the Parent -Teacher Association

Our College has a very active and vibrant PTA. General PTA Meetings are conducted once in a year. The executive committee is selected in that meeting and they take decisions on the activities of the association. Departmental P T A meetings are convened in every semester. Endowments and scholarships are also provided for financially weak students. It also supports and helps the college authorities for the smooth functioning of the college. PTA-funding is used for regular campus cleaning, for purchasing vending machine and incinerator in the ladies toilet. Various merit awards given by PTA, parents class, students orientation are conducted with PTA support. conference hall and canteen chairs, students and dependents health support.

6.13. Development programmes for support staff

We have an employee's cooperative society which is always ready to help and support the staff with loans in case of emergency.

6.14. Initiatives taken by the institution to make the campus eco-friendly

We have a nature club called Bhoumika. Along with the activities of Bhoumika the NSS units and other teaching departments are conducting various activities within and outside the campus to protect nature. Every year there is a significant increase in the flora and fauna of the campus as new trees are planted every year and the existing ones are preserved. All the above mentioned groups conduct awareness classes to the general public and among the students and staff.

Criterion – VII

7. Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

The mid day meal scheme of NSS “ Alivu” continued this year also. Once in every week the mid day meal provided for the residents of Bethlehem (Home for Old and Mentally Retarded) , Koovappady.

The disaster management club of the college conducted a survey in the college to identify potentially dangerous situations and measures were taken to avoid disasters.

30 students of the Red Cross Society of the college completed a course on Emergency and First aid Care Course conducted by World Red Cross Society.

The Red Cross Society of the College organised Free Blood Determination Camp in 4 High Schools in Perumbavoor.

The NSS and Red Cross Society of the College jointly organised an awareness class on “ Monsoon Related Epidemic Preventive Activities” for the residents of Mazhuvannoor Grama Panchayat.

Ozone Day, World Earth Day and Environmental Day etc. were celebrated for creating environmental awareness to the youngsters.

A One Day workshop on Disaster Management” was organised by the disaster management club of the college. The Chief of the Disaster Risk Reduction in the UN Environment Programme Dr.Muralee Thummarukudy was the resource person

The NSS unit of the College in association with MG University became a part of the Jaivam: A Programme of M G University to create 100% Organic Farming Literacy among people of Kottayam District. 100 NSS Volunteers from the college participated in this program.

The NSS Unit of the college celebrated Christmas with the residents of Abhay Bhavan for the Mentally Retarded People.

A week-long reading day celebration was conducted in the college so as to create a habit of reading among students and staff.

New incinerators and vending machines were added to the new restrooms.

A Self Defence Class was organised for the girl students of the college under the leadership of Women’s Forum and Department of Physical education.

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- All departments prepared academic calendar and all activities of the department was conducted accordingly.
- All teachers prepared and submitted semester wise teaching plan
- National and International level seminars were conducted.
- Teachers attended and presented papers in various international seminars, National seminars and workshops.
- Papers were published by the faculties in national and international journals. A book with ISBN Number was also published by a faculty.
- 7 Faculties had applied for their enrolment for PhD.
- Feedbacks from various stake holders were taken and analysed.
- Many faculties were in charge of the curriculum at University level and the feedback from students and alumni were taken into consideration.
- Admission committee was formed and they conducted the process of admissions without any grievances and by complying all Government, University and College regulations. Regulations regarding reservations were also complied.
- All the committees were formed and they functioned effectively.
- All Departments formed their Associations and the HoDs submitted their plan of action. All Associations functioned according to the schedule.
- All clubs and forums were formed and their teachers in charge were finalised.
- All the teaching staff in charge submitted their action plans of their respective clubs and associations and conducted their activities.
- Conducted annual athletic meet and Interdepartmental tournaments for 11 major games and 14 athletic events for both boys and girls
- Career Guidance Classes and Campus Recruitment Fairs were organised.
- Summer Coaching Camps were arranged for the nearby youths.

7.3. Give two Best Practices of the institution

- Institutional Organic Farming under the leadership of NSS Unit together with the support of departments of Physics and Commerce
- Adoption of a nearby Government LP School, Airapuram

7.4. Contribution to Environmental Awareness / Protection

- Many trees were planted under the auspices of National Service Scheme
- Institutional Organic Farming under the leadership of NSS Unit
- The departments of Chemistry and Physics actively organised the following activities related to environmental awareness
- Observance of World Environment Day
- Ozone Day Celebrations and Exhibition of Related Posters
- Seminars and Discussions on Current Environmental Issues

7.5. Whether environmental audit was conducted?

Yes

No

8.Plans of Institution for Next Year

- To enrich the research environment in the institution by organising various conferences and workshops.
- To apply for new PG and UG courses proposed by the NAAC Peer Team.
- To start Research Centres in all PG departments.
- MoU with International Organizations.
- To start an Industry Oriented Training Centre.
- To install more Solar Panels for energy conversation
- Apply for more research projects and seminars from various funding agencies
- To take follow up action for the NCC units
- Intercollegiate and Interdepartmental competitions
Exhibition, Seminars and Lecture series
- Job Oriented training for students
- To start Incubation Centre
- To upgrade the organic farming to the next level.
- To organise talks on Women Empowerment, Sexuality and Gender Sensitisation.
- To observe all days of national importance.
- To set up an institutional social responsibility fund

Name Dr. Padma P.

Name Dr. M P Vasudevan Namboothiri

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

