



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	SREE SANKARA VIDYAPEETOM COLLEGE, VALAYANCHIRANGARA
• Name of the Head of the institution	DR.PADMA P.
• Designation	PRINCIPAL IN CHARGE
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04842656938
• Mobile no	9188756938
• Registered e-mail	ssvidyapeetom@gmail.com
• Alternate e-mail	principal@ssvcollege.ac.in
• Address	Sreesankarapuram
• City/Town	Valayanchirangara (P.O), Perumbavoor, Ernakulam District
• State/UT	Kerala
• Pin Code	683556
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Mahatma Gandhi University				
• Name of the IQAC Coordinator	Dr.MANUSANKAR C.				
• Phone No.	9446304150				
• Alternate phone No.	9400630352				
• Mobile	8301084190				
• IQAC e-mail address	iqac@ssvcollege.ac.in				
• Alternate Email address	manusankarc@ssvcollege.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://ssvcollege.ac.in/user/files/AQAR-Report-2019-2020.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://ssvcollege.ac.in/user/files/Academic%20Calendar%202020-21%20-%20final.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	A	3.05	2016	16/09/2016	15/09/2021
6.Date of Establishment of IQAC			03/07/2007		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	6	
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes	
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
IQAC has taken initiative in facilitating online learning by conducting FDP and online training for Faculty and students.		
Various M o Us and accounts were opened in the year to facilitate online teaching and learning.		
Technical support was provided to all the departments for organizing online courses and programmes in collaboration with PG Department of Computer Science.		
Organised a National Webinar on "The implementation of NEP, Prospects and Problems on August 22nd, 2020.		
One week webinar series on "Rejuvenating the quality within" organised by IQAC and NAAC Steering Committee.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To create awareness about NEP among various stakeholders	Organised a National Webinar on "The implementation of NEP, Prospects and Problems on August 22nd, 2020.
To upgarde the knowledge of the faculty members regarding the changed NAAC accreditation process	The IQAC along with the NAAC Steering Committee has organised a One Week Webinar Series on the latest NAAC reforms
Inculcate entrepreneurship and innovation culture among students	The EDC, IEDC and IIC of the college has initiated various entrepreneurship and innovation related webinars and workshops. The IIC of the college secured 3.5/4 rating for the year 2021-22
To give awarness classes for facing the difficulties in online teaching and learning among teachers and students.	Online FDP and training class was organised for the faculty and students to cope with the problems encountered by them in online teaching. A lockdown survey was first initiated to identify their problems.
Technical support for online teaching and organisation of webinars	Technical support was provided to all to departments for organising online courses and programmes in collaboration with PG Department of Computer Science.
Upgradation of ICT facilities to cope up with online teaching learning process	Various M o Us and accounts were opened in the year to facilitate online teaching and learning.
To equip the faculty with latest ICT tools and Environment	An Online Introductory Course on Open-Source Tools for Instructional Scaffolding was organised on continuous basis in collaboration with PG Department of Computer Science. 315 participants were successfully certified under this programme.

To organise an induction programme for the first year students	Induction programme was organised for the final year students and their parents to familiarise them with the college and its functioning.
To improve research activities of the college.	IQAC suggested the faculty members to participate in more FDPs related to research methodology and upgrade their knowledge in the related area. They were also encouraged to publish articles in good journals.
To conduct webinars	All the departments were instructed to organize webinars in their subject areas to update the faculty members and students regarding the latest trends
To improve infrastructure facilities of the college	Since the college was working on online mode, some infrastructure facility works and renovation works of the college were initiated during this period.
Feedback collection and analysis	The collection of feedback from the stakeholders was initiated in online mode.

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
College Council	04/10/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	31/03/2022

Extended Profile

1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	474
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1061
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	83
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	386
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	67
File Description	Documents
Data Template	No File Uploaded

3.2	0
Number of sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	47
Total number of Classrooms and Seminar halls	
4.2	76.17950
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	110
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Every year orientation programme is arranged for the students of all programmes and parents on the initial day of the first semester in order to satisfy the objectives such as introducing the students to college life and acclimating students to their new surroundings etc. The faculty provides the students with a great deal of reference materials in advance for the preparation of assignments and seminars. All the learning materials are made available in D-space.

The faculty takes care in arranging compensatory classes for those who have missed classes on account of unexpected holidays, other unforeseen circumstances and those who have to leave the institution for academic advancement. Special classes are arranged for students, taking into consideration various categories of learners such as slow learners, advanced learners and first-generation learners in order to impart the curriculum effectively. The faculty maintains work statement which is frequently updated and supervised by the Head of the Department.

The faculty periodically participate in workshops, conferences and symposia in and outside the institution which in turn become beneficial in the effective delivery of the curriculum. Faculty make use of google classrooms and MOODLE for the delivery of the syllabus and curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ssvcollege.ac.in/user/files/1_1_1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Well in advance, before the commencement of each semester, University notifies an academic calendar for all the programs, which contains the date of commencement, last working day of the semester, Internship schedule and dates for semester-end examinations.

Sree Sankara Vidyapeetom College follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). A separate internal examination committee is constituted to monitor the effective conduct of the internal examinations.

The departments prepare an action plan based on the academic calendar of the institution in which the departments propose its activities like invited talks, workshops, industrial visits, other co-curricular and extra-curricular activities.

The academic calendars help faculty members to plan their respective course delivery, research work and various other academic and co-curricular activities.

Internal Assessment tests, assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students.

Continuous evaluation and assessments are also done for laboratory course, project work, seminars, and internships. Conduction of laboratory experiments and viva, submission of records are the major components of laboratory course evaluation. As per the laboratory rubrics, the internal test is conducted at the end of the semester.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.

A. All of the above

Academic council/BoS of Affiliating University
 Setting of question papers for UG/PG programs
 Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
 Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

57

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution ensures the integration of relevant contemporary concerns on Gender, Environment and Sustainability, Professional Ethics and Human Values by arranging seminars, invited lectures, awareness programmes, annual observance of significant events and dates, doing outreach programmes and charitable services. Women's Day, both national and international is regularly celebrated as part of gender sensitization under the auspices of Women's Forum of the institution. To induce eco-consciousness among the students Environment Day is observed annually by all the departments of the institution. Students have been given opportunities to inculcate human values and ethics through the voluntary services offered through NSS, Youth Red Cross and UBA.

Women's Forum, Women's Cell, Equal Opportunity Cell etc. have been constituted with a view to empower women. Various programmes such as Transgender welfare awareness programme, Anti Dowry Campaign,

classes on women's health issues by Professionals and gender equality awareness etc. were conducted.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

381

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://ssvcollege.ac.in/user/files/Report%20on%20alumni%20feedback%202020-21.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ssvcollege.ac.in/user/files/Feedback%202020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

389

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

134

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college tries to identify advanced learners and slow learners so as to provide them necessary training and help them to achieve their goal. The tutor and other teachers frequently monitor the academic activities of the students and try to bridge the gap between slow learners and advanced learners.

At the commencement of the UG and PG programmes, an Orientation class is arranged by the college. The departments of the college organize various bridge courses for students to improve the curricular knowledge of students and bring them to the level of higher education. The departments also organize extension and outreach programmes to help students to understand societal issues and develop social values and responsibilities. Equal Opportunity Cell in the college acts as a counselling-cum-guidance cell to students from marginalized sections of the society and helps those students to overcome their barriers, develop cordial relationship with others, encourage them to participate in seminars and workshops and mobilise funds required for their educational empowerment.

Programmes for Slow Learners: Details in attachment

Programmes for Advanced Learners: Details in attachment

File Description	Documents
Paste link for additional information	https://www.ssvcollege.ac.in/user/files/2_2_1.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1087	70

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has adopted several student centric programmes for the holistic development of students. Students make active participation in seminars, debates, quizzes, competitions and enhance their experiences.

Experiential and Participatory Learning

Students are encouraged to participate in :

1. seminar and group discussions
2. field works and industrial visit
3. individual and group projects and dissertations
4. paper presentations and publications
5. self-study courses
6. skill development courses

7. ICT enabled assignments
8. various competitions like quizzes, debate, essay writings, creative competitions and projects
9. practical courses (laboratories), which are compulsory in certain courses
10. drama, art, theatre, role play
11. Film making
12. NSS camp
13. Socio - economic surveys
14. Peer teaching
15. Demonstration using ICT tools
16. Language lab
17. Fairs and exhibitions
18. Internships
19. Case study method

Student centric Problem Solving Methods

Students have to submit

1. Compulsory Project / dissertation in Semester IV in Post Graduate Courses
2. Compulsory Project / dissertation in VI Semester Under Graduate Courses
3. Attend and present seminars, Power Point Presentations
4. Present and publish papers
5. Home assignments

6. Regular test papers

Co- Scholastic Learning Activities

According to varied interests of students, they can participate in co-curricular activities, skill development activities, art festivals, creative competitions, problem solving competitions, field visits, games, sports etc.

OPPORTUNITIES TO CONTRIBUTE TO THE SOCIETY: Details attached

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.ssvcollege.ac.in/user/files/2_5_2(1).pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has several ICT enabled classes in most of the departments. These classes have projectors and the entire campus has high speed wifi internet connection. To enhance the teaching learning process, the faculties use ICT enabled tools for teaching as well as interacting with students. The department of computer science is keen in providing periodic training programmes to the faculty for effective usage of ICT resources.

Use of ICT by Faculties:

1. All teachers use GSuite to manage classes. Teachers post audio lectures, reading materials, Powerpoint presentations, test papers, assignments, and quizzes on the Google Classroom page set for each paper.
2. Teachers use Google Meet and Zoom applications for live classes and interactions.
3. To improve effectiveness of classes, teachers use pictures, tables and animations in PPTs.

4. Audio lectures, reading materials, notes, programme notices etc are shared through WhatsApp and Telegram.
5. Students are trained in problem solving skills through online platforms. Webinars and workshops on skill development are organized by various departments through Google Meet and Zoom applications.
6. Faculties also use Google Meet, Google Forms etc to conduct webinars and competitions .

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

64

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

64

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

596

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

After proper valuation, the answer paper is given to students for self- assessment. If any student has any grievance regarding

valuation or the marks received, he/she can meet the concerned teacher and if the issue is not solved, the student can meet the Head of the Department and get it solved. If there is a further issue, the student can directly meet the Principal and discuss the issue.

Also, the average marks of both internals is calculated at the end of the semester and shared with the students. If the student finds any discrepancy, the problem is solved immediately by the concerned faculty, if it is beyond his capacity then this is escalated to the tutorial coordinator/ the HoD. If there is a further issue, the student can directly meet the Principal/ College level Grievance Cell and discuss the issue. and if unsolved it can be forwarded to the University level grievance cell.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has developed a transparent, time bound and efficient mechanism to redress the grievances related to internal and external evaluation.

1. Evaluation of Internal examinations

After valuation, the answer paper is given to students for self-assessment. If any student has any grievance they can meet the concerned teacher and if the issue is not solved, H.o.D can be approached and further the Committee

Also, the average marks of both internals is calculated at the end of the semester and verified with the students. If the student finds any discrepancy, the problem is solved immediately by the concerned faculty.

1. Evaluation of Assignments

Assignments are evaluated on the basis of rubric which will be informed to the students prior to the submission. The rubric

consists of criteria like proper title, clean and neat submission, and submission on or before due date.

1. Evaluation of Lab experiments

The faculty immediately evaluates experiments performed by students in labs and marks are assigned based on lab rubric, which are informed to the students well in advance. T

1. Projects and dissertation evaluation

The projects and dissertations in the end semester are evaluated initially by the guide and then by a panel of teachers in each department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.ssvcollege.ac.in/user/files/2_5_2(1).pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Course Outcomes refers to the expected skills and disciplinary knowledge that students gain upon the completion of the course. Programme Outcomes refers to creating skills, knowledge and aptitude for employment, critical thinking, research, political consciousness, social awareness, ethics, responsible citizenship, Environment protection and women empowerment. They are clearly specified and communicated to teachers and students. They are prepared by course co-ordinators in consultation with other faculty members.

. The Course Outcomes and Programme Outcomes are communicated through

1. Website
2. Student induction programmes

3. Meetings and interactions with college management
4. Parent teachers meetings
5. Faculty meetings
6. Professional body meetings
7. Regular classes

When the students join each department, they are given introductory lectures by HOD and class tutors, regarding the courses offered by the department. The course outcomes are also shared with students in the introductory lecture. Besides this, the faculties regularly remind the students of the course outcomes in classes. Thus they create awareness among the students regarding Course and Programme Outcomes and the need to attain these. Also, the faculties discuss among themselves regarding the Course and Programme outcomes of the programmes offered by their department

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.ssvcollege.ac.in/page.php?pid=MT&id=Mg==
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The skills and disciplinary knowledge and critical thinking ability that students acquire are evaluated through Continuous Internal Assessments and personal interactions. The knowledge of the students are also evaluated through seminar presentations, quiz, mini projects etc. Depending on the nature of programme there is difference in the methods used to measure the attainment level of course outcomes. The following methods are the methods usually adopted

- a) Continuous Internal Evaluation
- b) Participation of students in extra curricular activities

c) Checking the understandability of the students by asking questions in class time, or giving a group work during the class and giving assignments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

222

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://ssvcollege.ac.in/user/files/annual%20report%202020-21final.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.ssvcollege.ac.in/user/files/2_7.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3,50,000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Recognising the necessity of fostering innovation and entrepreneurship among student community and to kindle the entrepreneur skills of students, Sree Sankara Vidyapeetom College has started several initiatives.

Institution's Innovation Council (IIC)

- Seminars and workshops on topics such as Entrepreneurship Development Skills, Entrepreneurship and Innovation as Career Opportunity, National Innovation and Start-up Policy, entrepreneurial development, Start-ups, Intellectual property rights, patent filing.
- Interactive sessions/mentoring sessions with Innovation and Start-up Ecosystem Enablers, Start-up Founders.
- Impact lecture series on the topics Start-up: Ideas, Opportunities and Funding, Start-up Journey Issues and Challenges.
- Motivational talks with successful women entrepreneurs and start-up founders.
- Orientation sessions by Institution Innovation Cell ambassadors for faculties and students.
- Orientation session by Kerala Start-up mission on Start-up Eco System, Business Incubation, Patent Support Scheme and Interventions.
- Field visit to Kerala Start-up Mission, Kerala Technology Innovation Zone, Kinfra, Kalamassery, Ambadimala Water Supply Project of Chottanikkara Panchayath, Ernakulum, Milma,Ernakulam

Entrepreneurship Development Club (EDC)

Innovation and Entrepreneurship Development Centre (IEDC)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

12

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

14

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in

national/ international conference proceedings year wise during year

5

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students of the college engage in societal issues, and organize street plays, rallies and webinars. They took part in activities related to Health and hygiene, Gender sensitization, emergencies, environmental consciousness and values. They have made students more aware and responsible. Students have participated in the webinars by planning and anchoring, adding to their holistic development.

NSS volunteers organized 'plant a tree challenge', and planted trees at their home as a part of the environmental day celebration. In collaboration with Youth Red Cross society the SSV college volunteers undertook the sanitization work at college. Thousand masks were prepared and distributed as a part of 'Kaithaangh' programme.

NSS volunteers conducted online quiz on Hiroshima Nagasaki day on 6th august 2020. To create an awareness among students on Aids, an AIDS Day awareness program was organized on December 1st 2020. NSS Volunteers celebrated and organized Independence day, teacher's day, National Unity day, and National legal service day.

The students are coming up with new ideas and ways to reach out to the community. The college gives them every opportunity to explore all ways of helping the community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1036

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

7

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in Airapuram, a remote, tranquil village about 15 kilometers from the birthplace of Adi Sankara, and this proximity lends itself to a spiritual bearing over the very concept of this institution. The 18 acres of college campus and the serene surroundings also provide a wonderful learning ambience.

The management and principal, in conjunction with IQAC's directives and timely recommendations, place a strong emphasis on providing suitable teaching-learning facilities. The college provides the following facilities:

- ICT enabled classrooms.
- Separate Computer laboratories maintained by the P.G. Department of Commerce, and the P.G. Department of Computer Science. P.G. Department of Computer Science maintains two computer laboratories with ICT facilities for UG and PG students.
- The Hardware Laboratory to demonstrate and to give hands-on training for the students.
- Project Development and Research Center.
- 4 servers
- Inorganic and Organic Chemistry laboratories, Physical Chemistry laboratories
- UG laboratory
- Language Lab
- Folklore museum
- IQAC Room
- One mini Conference Hall
- Women's hostel

- Two main 20 KVA diesel power generators
- Network Resource Centre.
- Reprographic facility.
- Ladies' rest room
- A central library.
- College has an NLIST subscription.
- Ramp facility for differently abled students.
- Canteen
- Gymnasium.
- Yoga Center
- Health center

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The excellent facilities, for sports and games available in the campus include a large enough playground to accommodate a 200 meters athletic track which is also used for playing Cricket and Football and facilities to play Volleyball, Kabaddi, Ball badminton , Shuttle badminton, Table tennis board for girls and chess and a very modern Gymnasium.

Curricular and co-curricular activities—classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc. Extra-curricular activities—sports, outdoor and indoor games,

gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

61.01808

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Sree Sankara Vidyapeetom College Library initiated its function since the very inception of Sree Sankara Vidyapeetom College in 1967. The library has a collection of above 25700 books, 15 print journal subscriptions, about 15 periodicals and e resources through N List. The library is attached with Sree Sankara Cultural Study Centre consisting of the collection based on Sree Sankara Acharya And his philosophy. It is also provided with Rare book Collections and competitive exam preparatory collections. The library became computerized in 2008 with Grandhasoft software and later in 2012 the software was changed to Ocsca version 1. First updation was done in 2015 and since then Ocsca version 2 was being used. Now in 2021 the third version Enlight 3 is being used which is fully automated. All the books are bar coded which facilitates fast services. The library provides reprographic facilities, reference services, Network Resource Centre Services, issue-return services etc and hence makes sincere efforts to serve the user community.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.46621

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college have a good system for the frequent updation and maintainance of the IT Facilities. A technical assistant is appointed specifically for this purpose. The technical assistant along with the Department of Computer Science work to ensure that all our hardware and software are up-to-date and functioning without any problem. The college provides computer facilities to the students to learn experimentally and also to gain access to the cutting-edge technologies in the IT world. These systems have excellent networking facilities. The IT facility is upgraded as and when needed. The college network infrastructure was upgraded with optical fiber backbone by connecting all the departments and the administrative wing.

The IT facilities available are as follows

- a) Desktop in all departments. Most of the departments have additional laptops also
- b) All systems are connected to the campus network

c) Prinyer facility in all departments

d) Reguar Hard ware mainanance

e) Software upgradation as and when needed

f) Wifi access to all

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.23394

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Library: The faculty and students frequently use the library resources, and the library rules are observed properly.

Laboratory: The college maintains four laboratories and insists on proper use of laboratory manuals.

Heritage Museum: it showcases various artifacts, objects of archaeological significance, and essential pieces of antiquity, which reflect everyday life from the past, reminding the rituals and tradition of the bygone generations

Folklore Museum: it exhibits the richness of the folk culture of Kerala. Articles and artifacts used by various folk communities are collected and preserved.

Reservation of common areas: The college mandates reservation policies for the use of common areas of the college like seminar hall, auditorium, conference hall, computer lab, etc.

Network Resource Centre Policy: Students and faculty are provided with services like INFLIBNET and network resource policy are adhered to.

Internet usage: As part of the internet usage policy, firewall settings are installed in the computers in the library, office, and laboratories. T

Hostel: The Sree Sankara Vidyapeetom College Hostel for Women has been functioning since 2012. The hostel functions under the supervision of a resident warden(faculty) and a matron. It has an intake capacity of up to 100 students and has good dining and recreational facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

827

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

91

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	http://ssvcollege.ac.in/user/files/Newdoc25Mar2022.pdf
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

160

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

160

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

96

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students have representatives in various academic and administrative bodies of the college. There are student representatives in the IQAC in order to ensure the proper functioning of the body for the

betterment of the students too. The college union is responsible for conducting and coordinating events like union inauguration, Arts day, and Annual athletic meet. Student representation is also there in various statutory and non-statutory bodies like SC/ST monitoring cell, Anti ragging cell, Antinarcotic cell, Antisexual harassment cell, Counselling Cell, women's forum, National Service Scheme, Youth Red cross society, Career guidance and placement Cell etc. SC/ST monitoring cell functions to ensure the well being of students belonging to the SC/ST students. The Anti ragging cell with the participation of students and teachers takes measures to prevent ragging and ragging related issues. While anti sexual harassment cell ensures safe environment for girl students at college, the women's cell addresses other issues of the girl students, and counselling helps the students to understand their various issues and guide them to resolve them. Anti narcotic cell named Vimukthi, National Service Scheme and Youth Red cross society are the bodies through which the students through various means serve the society in a committed and responsible way. The students devotedly organize and execute various programmes in connection with national and international days such as environment day, human rights day, AIDS day etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of Sree Sankara Vidyapeetom College has always been pioneer and motivational to the campus since its inception. V The Alumni association of Sree Sankara Vidyapeetom College has organized various online programs and activities during the academic year 2020-21.

Commerce Alumni Association Commerce Alumni Association conducted an open forum on the topic "BEING A STUDENT ALWAYS" as a part of observance of World Students Day on October 15, 2020. The resource person, also alumni of SSV College, was Sri. Varghese Joy, Asst. Professor, Rajagiri College of Social Science.

Also a Start Up workshop on "Dream it and Do it" on 29.05.2021 at 2.00 pm. The resource person for the session was Sri. Unnikrishnan V. K. (Managing Director, Garga M Commerce Private Limited & Founder, G Taste Homely Taste).

Physics Alumni Association A webinar on the topic "Cyclones in Indian Ocean: Facts and Effects "on 20.05.2021. The resource person was alumni of the college, Ms. Devika M. V (M. Sc Meteorology, MTech in Atmospheric Sciences, CUSAT).

Chemistry Alumni Association Organized a webinar on 29th May, 2021 at 11 am. Therresource person for the session was Smt. Deepa Mohanan, Judicial First Class Magistrate, Court I, Thiruvananthapuram (B.Sc. Chemistry Alumni (1999-2002)).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college is named after the legendary seer Jagadguru Adi Sankaracharya who was a towering personality with scientific outlook. He strived to master the universe through acquisition of knowledge (jnana) which is the passage for realisation of supreme reality. Sankara throughout his life struggled to comprehend the Upanishad Mantra (in sanskrit) "Thamaso ma Jyothirgamaya" (Lead me from the darkness of ignorance to the Light of knowledge) and we consider this as motto.

Our Motto

"Thamaso ma Jyothirgamaya"

Vision: Our Vision is to provide quality education that raises the aspirations of our learners and enable them to achieve their goals.

Mission: • To propagate Value Education based on Vedic culture and to inculcate National Heritage to the student community and ultimately to the society as a whole.

To update society with modern technological innovations and provide knowledge and personnel for developmental needs. • To cater to the educational needs of a wide variety of students coming from various streams of the society especially downtrodden.

The college is governed by the Sree Sankara Trust. The Management, Principal, Staff Council, IQAC and faculty members along with other stakeholders work together to strengthen and fulfil institutional Vision and Mission.

File Description	Documents
Paste link for additional information	https://ssvcollege.ac.in/user/files/6_1_1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college believes in decentralization and participative management for the effective implementation and improving the overall efficiency of the institution. The institution has an effective strategy for delegating authority and providing operational autonomy to all. Governing body headed by the Principal, Staff Council and IQAC formulates working procedures and delegates the academic and operational decisions to be implemented by the faculty. Committees are constituted annually and duties are assigned to faculty. HODs along with faculty are given freedom to take decisions for the constructive growth of the Department. Students are empowered to play an active role as coordinators of co-curricular activities assisted by faculty-in-charge. Institution successfully delegates responsibility and enhances the productivity of the college through effective decentralization.

Various committees, boards and cells functioning in the institutions are named below:

Managing Committee

General Staff meeting

Staff Council

IQAC

NAAC Steering Committee

Admission Committee

Research Committee

Complaints committee for staff and students

Library Committee

Anti-Ragging Committee

Anti-Sexual Harassment Cell

Alumni Association Executive Committee

PTA executive Committee

Planning Board

Exam Cell

SC/ST Cell

UBA Cell

These committees, boards and forums function with an operational autonomy to achieve the overall objectives of the organization.

Case study: Eco friendly and Student friendly Campus

File Description	Documents
Paste link for additional information	https://ssvcollege.ac.in/page.php?pid=MTY=&id=MQ==
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution emphasizes to bring quality and efficiency in all its venture. The policy is rooted firmly on the fundamental principles of social responsibility and democratic functioning. The IQAC in consultation with the managing board formulated a strategic plan for the period 2016-2021. The management, staff council and IQAC constitutes the policy which is implemented with the wholehearted support of the college staffs. In-order to meet the information needs of different stakeholders, a Management Information System

(MIS) was proposed in the strategic plan. As envisioned in the plan the college has taken steps to develop software and programs to facilitate an automated and self-reliant MIS. For this purpose, the college is planning to integrate Linways AMS software to its working. An expert committee has been formed to monitor the implementation of the system. A complete automation of the of the administrative and management procedures will soon happen with the help of Linways.

Case Study: Online training for teachers during the beginning of Covid outbreak and Implementation of Linways AMS (Academic Management System)

Details of the AMS is given in the additional in formation

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://ssvcollege.ac.in/user/files/6_2_1%20(1).pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **The Managing Board:** Sree Sankara Trust was formed in 1965 at Peringara, in Kerala State by a few well-wishers of Namboothiri community with Sri P.N. Namboothiri as founder Chairman. It is registered under the Literary Scientific and Charitable Societies Registration Act, 1955.
- **Principal:** The principal who is the executive head of the institution is entrusted with the responsibility of managing day to day affairs of the college.
- **Staff Council:** The council takes necessary steps for the implementation of strategic plans and takes significant decisions regarding the daily administrative affairs of the institution.
- **IQAC:** The IQAC is constituted under the chairmanship of Principal and Head of Department of Commerce who is a senior faculty member works actively as the IQAC coordinator.
- **Heads of Departments:** HODs are given freedom to take decisions for the progress of their respective departments.
- **Committees and Clubs:** The administration of the college is

supported by a number of committees and cells 1

- **National Service Scheme (NSS):** NSS is a student-centered program that creates a link between campus and society, the college and surroundings, learning and doing. The ultimate goal of NSS is overall development of students through community service.

Other details given in the attachment.

File Description	Documents
Paste link for additional information	https://ssvcollege.ac.in/user/files/6_2_2.pdf
Link to Organogram of the institution webpage	https://ssvcollege.ac.in/page.php?pid=MjU=&id=MQ==
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides the following welfare schemes for the staff:

Ample eco friendly car parking facility for staff members

Day care facility

Hostel facility.

Free Wifi facility for staff

ATM facility of South Indian Bank

Yoga training for staff

Gymnasium for staff

Staff recreation room

Badminton court

Canteen

Co-operative society

Doctors' Consultation facility

Counselling facility

Celebration of festivals like Onam, Christmas, etc.

Honoring of teachers acquiring higher academic qualifications by PTA and Management

Staff tour and Staff Day celebrations

Staff club

Emergency medical aid

Participation of all family members of the staff in the important festival

Salary advances for staff

Honoring of the Staff at the time of retirement

Uniform for security guards

Maternity leave for lady staff as per government norms

Paternity leaves as per government norms

Casual leave of 15 days for teaching staff and 20 days for non-teaching staff per year with leave relaxation for Self-financing staff

Special casual leave for Covid infected staff as per Government norms

Duty leave to staff members for attending various Training Programmes/ Orientation/Refresher/ Workshops /Seminars

Provident Fund

ESI facility

National Pension Scheme

File Description	Documents
Paste link for additional information	https://ssvcollege.ac.in/page.php?id=NA==&pid=NA==&p=1
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

29

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A system of annual appraisal is followed for all the teaching and non-teaching staff. The duly filled self-appraisal form is received from all faculty members at the end of every year. The appraisal form includes the teaching, presentation techniques, course delivery, evaluation scheme, the academic commitments and professional development of the faculty members.

A report is generated by the Head of the department in various perspective measures at each semester and the same is forwarded to the Principal for further action. Appraisal interviews are conducted periodically to evaluate the teaching skills and their professional growth. The assessment report and concluding remarks are considered for the promotion, increment, recognition, etc. From the outcomes of the appraisal measures, the competency level of the staff is increased and the academic performance can be improved.

Based on appraisal committee suggestions, improvement programs are arranged to strengthen their performance. The performance appraisal facilitates the promotion/increment process in a transparent manner. This practice helps in maintaining a consistent development of the institute.

The report from the Head of the Department is considered for the performance appraisal of non-teaching staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly

- The Institution has a transparent and systematically maintained financial management system.
- Main sources of funds are relieved from Government and Management.
- Government and Management funds are audited externally and internally.

Funds sanctioned by the Government are audited as follows.

Audit by Deputy Directorate of Education, Ernakulam, and Government of Kerala - An audit team from the Directorate of Collegiate Education, annually visit our college and verifies all the financial documents related to the public funds utilized by College.

Audit by Chartered Accountant - All the grants and funds sanctioned by the Government/UGC are initially submitted to an external Chartered Accountant after a specified period of time.

Audit by Accountant General, Kerala The Accountant General, Kerala also conduct their periodic verification of all the accounts sanctioned by the Government.

Financial Audits of grants and funds sanctioned by Management

The institution has a strong financial advisory board for Management of accounts and all the accounts sanctioned are audited internally as well as externally.

The internal audit of Management accounts is done by a professional chartered accountant. They verify all financial transactions and submit a detailed report of observations as given by internal auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A well maintained mechanism was there to analyse the optimum

utilisation of funds and resources. A planning board was organised by the Principal, which has the responsibility in planning and implementation of the funds and fundraising activities of our college. At the beginning of a financial year it decides the budgetary provision for the current academic and administrative purpose.

The Planning Board functions in consultation with Purchase Committee and Library Advisory Committee to formulate strategies for fund mobilisation and its optimal utilisation.

- Funds and grants from UGC / DST Grant in aid from the Government for Major and Minor projects
- Fees collected from self-financing courses
- Hostel fees
- Endowments and Scholarships
- Central/State Government funding for NSS and IIC,
- Funds for ASAP (Additional Skill Acquisition Programme), WWS (Walk with the Scholar Programme) and SSP (Student Support Programme)
- PTA
- Alumni
- Financial support from Management Aid from philanthropists
- The major sources of funding for developmental activities, renovations, academic resources such as books and journals, infrastructure and sports facilities.
- According to the notifications of UGC, the College Planning Board designs various projects, proposes budgets and submits to the UGC.
- For research purposes, teachers receive Major and Minor Research Project Grants and Travel Grants from UGC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Organised a Lockdown Survey to understand the problems and prospects of online teaching and learning.
- Organised a One-week FDP on G Suite for Education from 27 th

May 2020

- A video -tutorial and online training for students was launched on June 1 st 2020,
- Organised a National Webinar on "The implementation of NEP, Prospects and Problems on August 22 nd , 2020.
- One week webinar series on "Rejuvenating the quality within" organised by IQAC and NAAC Steering Committee
- A new generation PG Programme (MSc. Computer Science with Data Analytics) was introduced in the year
- Various M o Us and accounts were opened in the year to facilitate online teaching and learning.
- Technical support was provided to all to departments in collaboration with PG Department of Computer Science.
- An Online Introductory Course on Open-Source Tools for Instructional Scaffolding was organised on continuous basis in collaboration with PG Department of Computer Science. 315 participants were successfully certified under this programme
- An Online Short Term Course on "Extrapolations through the Extraordinary:
- Broadening Perspective on Magic and Magicality" was organised in association with MG University and in academic collaboration with International Society for Folk Narrative Research from 14 th to 18 th December 2020.

File Description	Documents
Paste link for additional information	https://ssvcollege.ac.in/user/files/IQAC
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on the recommendation and feedback of the NAAC peer team various innovative activities and reforms were introduced.

The regular activities undertaken to ensure the quality of the teaching learning process was

1. **Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year**

2. Preparation of lesson plan for each Semester: The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester.
3. Everyday faculty prepare and submit details of the lecture along with the topic covered in their work diary.
4. Teacher Evaluation by Students: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students give us a clear idea about the problems faced by the students.
5. Introduction of Outcome Based Education
6. Students' result analysis: Institute has the provision of analysis of students' performance after the announcement of their semester results.

Apart from this more importance was given to online teaching learning process from the year 2020-21

File Description	Documents
Paste link for additional information	https://ssvcollege.ac.in/user/files/6_5_2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://ssvcollege.ac.in/user/files/annual%20report%202020-21final.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Specific facilities provided for women in terms of:

- a) Safety and security
- b) Counselling
- c) Common Rooms
- d) Day care center for young children
- e) Any other relevant informatio

Promotes gender equity.

- More girl students
- More female staff
- Conducts Gender Awareness programmes, Workshop
- Self Defense classes
- Equal Opportunity Cell
- Legal awareness programmes
- Women's Forum.

- Women’s Day, National Girl Child Day
- Sports and Arts
- Field studies about women empowerment
- Entrepreneurship promotion - Pink

Total 30 Programmes

- Safety, 24 hour Security, CCTV, walled compound
- Committees and Cells for redressal
- Hostel, Full time Matron
- Day Care

Common rooms , sick rooms

File Description	Documents
Annual gender sensitization action plan	https://ssvcollege.ac.in/user/files/Annual%20Gender%20Sensitisation%20Action%20Plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College produces minimal solid waste as it follows strives for zero waste status. Students actively participate to this end. The College has an integrated waste management system in operation. Wastes are segregated and collected using separate bins placed in the campus.

Solid Waste

- Bio degradable solid waste such as food waste, garden trimmings are ultimately used in organic farming by the organic farming club through waste to fertilizer system in operation.

- Paper waste generated in the campus are collected and recycled by an external agency.

- College follows less paper more IT strategy to reduce carbon footprint and uses technology for information sharing and documentation.

- Office automation and green protocol followed by college have reduced the quantity of paper waste produced

Bio Gas plant

- Bio degradable waste produced in college hostel and canteen

- The system eliminates malodour and fly larvae reducing the chance of infectious diseases.

E waste

- Periodic maintenance of computers and other electronic equipment

- Systems with outdated OS versions are donated to schools which cater to underprivileged students.

- The college seeks the help of an external agency for the safe disposal of non reusable e waste from time to time.

Lab Waste

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the C. Any 2 of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

5.

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

•The institution promotes inclusivity in all possible academic and

non-academic realms. Socio economic inclusivity in admissions is ensured by following the single window system centrally adapted by the university. Situated in the rural area of Ernakulam, the college has been beneficial to local students from all walks of life.

- Linguistic diversity and cultural inclusivity is encouraged and celebrated in the institution. The department of oriental languages maintains a folklore museum which preserves cultural artifacts related to the lived lives and history of ancient Kerala and Thamizhakam. The Department of English offers a choice based elective course titled Theater studies which introduces the rich ancestry and theatrical nuances across the globe. Through that course students get an exposure to experience theatrical literature and performances in different regional languages like Malayalam, Marathi and Hindi. Specimens from great global dramatic literature encourage the students to respect and accommodate diversity in culture.

- The department of Hindi observes Hindi Divas with various programmes

- The institution practices remedial coaching as a method to encourage students

- Sree Sankara Samskarika Padana Kendram (Sree Sankara Cultural Study Centre) : See details attached

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Independence Day

- Republic Day

- Constitution Day

- National / State Pledges

•Remembering Freedom fighters and constitution framers

•As part of curriculum every U G Programme offers a course in Human rights

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://ssvcollege.ac.in/user/files/NSS%20REPORTJUNE%202020%20TO%20MAY%202021%20(1).pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff A. All of the above

4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

•Independence Day

•Republic Day

•Constitution Day

•National / State Pledges

•Remembering Freedom fighters and constitution framers

•Under the auspices of NSS several important national / international days are observed

-National Energy conservation day

-International human rights day

-International anti corruption day

-Indian armed forces flag day

-World soil day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices #1

Title : MANAVASEVA MADHAVASEVA

Objective: To inculcate the values of humanity and benevolence among tomorrow's citizens

Context: Zillennials and their apparent blindness towards the plight of fellow human beings

Evidence of Success: Aliv, Flood related activities, Charity Activities, chekkutty doll, Donations, adoptions

Problems: Financial

Best Practices #2

Title: Green Earth

Objective: Inculcate the values of environmental protection and need of sustainable living

Context: Climate change happening all over the world which is highly visible in Kerala

Evidence of Success: Plastic free campus, programmes, seminars, workshops, initiatives..

Problems: Financial

File Description	Documents
Best practices in the Institutional website	https://ssvcollege.ac.in/user/files/Best%20Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

•Sree Sankara Samskarika Padana Kendram (Sree Sankara Cultural Study Centre) promotes higher education in conformity with the socio cultural values and ideals propagated by the great seer Sree Sankaracharya. It pursues research on the doctrines of Sankaracharya, and at large, the doctrines of the great visions of Indian philosophy and knowledge systems. The center conducts seminars where eminent scholars in Vedanta and traditional knowledge systems are invited. On such endeavours, apart from the research community, the public can also make use of the opportunity to listen to the veterans. Such seminars received great encouragement from the academic intelligentsia, and the public.

•Sree Sankara Samskarika Padana Kendram showcases reference books with ideologies of Adi Sankara which is open to all, thereby

promoting learning opportunities for one to familiarise oneself with the ancient cultural resources of India. The centre runs a manuscript library which provides the public a chance to view the rare manuscripts of great scholastic works at various chronological points of time. The process of digitalization of the manuscripts is progressing, which on completion, would offer posterity an opportunity to treasure for eternity the book houses of wisdom in a digital format, thereby adding scope of further accessibility in manifold magnitude.

NAAC

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Every year orientation programme is arranged for the students of all programmes and parents on the initial day of the first semester in order to satisfy the objectives such as introducing the students to college life and acclimating students to their new surroundings etc. The faculty provides the students with a great deal of reference materials in advance for the preparation of assignments and seminars. All the learning materials are made available in D-space.

The faculty takes care in arranging compensatory classes for those who have missed classes on account of unexpected holidays, other unforeseen circumstances and those who have to leave the institution for academic advancement. Special classes are arranged for students, taking into consideration various categories of learners such as slow learners, advanced learners and first-generation learners in order to impart the curriculum effectively. The faculty maintains work statement which is frequently updated and supervised by the Head of the Department.

The faculty periodically participate in workshops, conferences and symposia in and outside the institution which in turn become beneficial in the effective delivery of the curriculum. Faculty make use google classrooms and MOODLE for the delivery of the syllabus and curriculum.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://ssvcollege.ac.in/user/files/1_1_1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Well in advance, before the commencement of each semester, University notifies an academic calendar for all the programs,

which contains the date of commencement, last working day of the semester, Internship schedule and dates for semester-end examinations.

Sree Sankara Vidyapeetom College follows the calendar issued by the University strictly and plans all its activities including the conduct of Continuous Internal Evaluation (CIE). A separate internal examination committee is constituted to monitor the effective conduct of the internal examinations.

The departments prepare an action plan based on the academic calendar of the institution in which the departments propose its activities like invited talks, workshops, industrial visits, other co-curricular and extra-curricular activities.

The academic calendars help faculty members to plan their respective course delivery, research work and various other academic and co-curricular activities.

Internal Assessment tests, assignments, quizzes, and seminars are part of the Continuous Internal Evaluation (CIE) of students.

Continuous evaluation and assessments are also done for laboratory course, project work, seminars, and internships. Conduction of laboratory experiments and viva, submission of records are the major components of laboratory course evaluation. As per the laboratory rubrics, the internal test is conducted at the end of the semester.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation

A. All of the above

process of the affiliating University	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded
1.2 - Academic Flexibility	
1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented	
1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented	
15	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File
1.2.2 - Number of Add on /Certificate programs offered during the year	
1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)	
4	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File
1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year	
57	

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution ensures the integration of relevant contemporary concerns on Gender, Environment and Sustainability, Professional Ethics and Human Values by arranging seminars, invited lectures, awareness programmes, annual observance of significant events and dates, doing outreach programmes and charitable services. Women's Day, both national and international is regularly celebrated as part of gender sensitization under the auspices of Women's Forum of the institution. To induce eco-consciousness among the students Environment Day is observed annually by all the departments of the institution. Students have been given opportunities to inculcate human values and ethics through the voluntary services offered through NSS, Youth Red Cross and UBA.

Women's Forum, Women's Cell, Equal Opportunity Cell etc. have been constituted with a view to empower women. Various programmes such as Transgender welfare awareness programme, Anti Dowry Campaign, classes on women's health issues by Professionals and gender equality awareness etc. were conducted.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15	
File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File
1.3.3 - Number of students undertaking project work/field work/ internships	
381	
File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	https://ssvcollege.ac.in/user/files/Report%20on%20alumni%20feedback%202020-21.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://ssvcollege.ac.in/user/files/Feedback%202020-21.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

389

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

134

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college tries to identify advanced learners and slow learners so as to provide them necessary training and help them to achieve their goal. The tutor and other teachers frequently monitor the academic activities of the students and try to bridge the gap between slow learners and advanced learners.

At the commencement of the UG and PG programmes, an Orientation class is arranged by the college. The departments of the college organize various bridge courses for students to improve the curricular knowledge of students and bring them to the level of higher education. The departments also organize extension and outreach programmes to help students to understand societal issues and develop social values and responsibilities. Equal Opportunity Cell in the college acts as a counselling-cum-guidance cell to students from marginalized sections of the society and helps those students to overcome their barriers, develop cordial relationship with others, encourage them to participate in seminars and workshops and mobilise funds required for their educational empowerment.

Programmes for Slow Learners: Details in attachment

Programmes for Advanced Learners: Details in attachment

File Description	Documents
Paste link for additional information	https://www.ssvcollege.ac.in/user/files/2_2_1.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1087	70

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has adopted several student centric programmes for the holistic development of students. Students make active participation in seminars, debates, quizzes, competitions and enhance their experiences.

Experiential and Participatory Learning

Students are encouraged to participate in :

1. seminar and group discussions
2. field works and industrial visit
3. individual and group projects and dissertations
4. paper presentations and publications
5. self-study courses
6. skill development courses
7. ICT enabled assignments
8. various competitions like quizzes, debate, essay writings, creative competitions and projects
9. practical courses (laboratories), which are compulsory in certain courses
10. drama, art, theatre, role play
11. Film making

12. NSS camp
13. Socio - economic surveys
14. Peer teaching
15. Demonstration using ICT tools
16. Language lab
17. Fairs and exhibitions
18. Internships
19. Case study method

Student centric Problem Solving Methods

Students have to submit

1. Compulsory Project / dissertation in Semester IV in Post Graduate Courses
2. Compulsory Project / dissertation in VI Semester Under Graduate Courses
3. Attend and present seminars, Power Point Presentations
4. Present and publish papers
5. Home assignments
6. Regular test papers

Co- Scholastic Learning Activities

According to varied interests of students, they can participate in co-curricular activities, skill development activities, art festivals, creative competitions, problem solving competitions, field visits, games, sports etc.

OPPORTUNITIES TO CONTRIBUTE TO THE SOCIETY: Details attached

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	https://www.ssvcollege.ac.in/user/files/25_2(1).pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has several ICT enabled classes in most of the departments. These classes have projectors and the entire campus has high speed wifi internet connection. To enhance the teaching learning process, the faculties use ICT enabled tools for teaching as well as interacting with students. The department of computer science is keen in providing periodic training programmes to the faculty for effective usage of ICT resources.

Use of ICT by Faculties:

1. All teachers use GSuite to manage classes. Teachers post audio lectures, reading materials, Powerpoint presentations, test papers, assignments, and quizzes on the Google Classroom page set for each paper.
2. Teachers use Google Meet and Zoom applications for live classes and interactions.
3. To improve effectiveness of classes, teachers use pictures, tables and animations in PPTs.
4. Audio lectures, reading materials, notes, programme notices etc are shared through WhatsApp and Telegram.
5. Students are trained in problem solving skills through online platforms. Webinars and workshops on skill development are organized by various departments through Google Meet and Zoom applications.
6. Faculties also use Google Meet, Google Forms etc to conduct webinars and competitions .

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

64

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

64

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

21

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

596

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

After proper valuation, the answer paper is given to students for self- assessment. If any student has any grievance regarding valuation or the marks received, he/she can meet the concerned teacher and if the issue is not solved, the student can meet the Head of the Department and get it solved. If there is a further issue, the student can directly meet the Principal and discuss the issue.

Also, the average marks of both internals is calculated at the end of the semester and shared with the students. If the student finds any discrepancy, the problem is solved immediately by the concerned faculty, if it is beyond his capacity then this is escalated to the tutorial coordinator/ the HoD.If there is a further issue, the student can directly meet the Principal/ College level Grievance Cell and discuss the issue. and if unsolved it can be forwarded to the University level grievance

cell.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has developed a transparent, time bound and efficient mechanism to redress the grievances related to internal and external evaluation.

1. Evaluation of Internal examinations

After valuation, the answer paper is given to students for self-assessment. If any student has any grievance they can meet the concerned teacher and if the issue is not solved, H.o.D can be approached and further the Committee

Also, the average marks of both internals is calculated at the end of the semester and verified with the students. If the student finds any discrepancy, the problem is solved immediately by the concerned faculty.

1. Evaluation of Assignments

Assignments are evaluated on the basis of rubric which will be informed to the students prior to the submission. The rubric consists of criteria like proper title, clean and neat submission, and submission on or before due date.

1. Evaluation of Lab experiments

The faculty immediately evaluates experiments performed by students in labs and marks are assigned based on lab rubric, which are informed to the students well in advance. T

1. Projects and dissertation evaluation

The projects and dissertations in the end semester are evaluated initially by the guide and then by a panel of teachers in each department.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.ssvcollege.ac.in/user/files/25_2(1).pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The Course Outcomes refers to the expected skills and disciplinary knowledge that students gain upon the completion of the course. Programme Outcomes refers to creating skills, knowledge and aptitude for employment, critical thinking, research, political consciousness, social awareness, ethics, responsible citizenship, Environment protection and women empowerment. They are clearly specified and communicated to teachers and students. They are prepared by course co-ordinators in consultation with other faculty members.

. The Course Outcomes and Programme Outcomes are communicated through

1. Website
2. Student induction programmes
3. Meetings and interactions with college management
4. Parent teachers meetings
5. Faculty meetings
6. Professional body meetings
7. Regular classes

When the students join each department, they are given introductory lectures by HOD and class tutors, regarding the

courses offered by the department. The course outcomes are also shared with students in the introductory lecture. Besides this, the faculties regularly remind the students of the course outcomes in classes. Thus they create awareness among the students regarding Course and Programme Outcomes and the need to attain these. Also, the faculties discuss among themselves regarding the Course and Programme outcomes of the programmes offered by their department

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.ssvcollege.ac.in/page.php?pid=MTEw&id=Mg==
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The skills and disciplinary knowledge and critical thinking ability that students acquire are evaluated through Continuous Internal Assessments and personal interactions. The knowledge of the students are also evaluated through seminar presentations, quiz, mini projects etc. Depending on the nature of programme there is difference in the methods used to measure the attainment level of course outcomes. The following methods are the methods usually adopted

- a) Continuous Internal Evaluation
- b) Participation of students in extra curricular activities
- c) Checking the understandability of the students by asking questions in class time, or giving a group work during the class and giving assignments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year**2.6.3.1 - Total number of final year students who passed the university examination during the year****222**

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://ssvcollege.ac.in/user/files/annual%20report%202020-21final.pdf

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**https://www.ssvcollege.ac.in/user/files/2_7.pdf**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3,50,000**

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
0	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
1	
File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil
3.2 - Innovation Ecosystem	
3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge	
<p>Recognising the necessity of fostering innovation and entrepreneurship among student community and to kindle the entrepreneur skills of students, Sree Sankara Vidyapeetom College has started several initiatives.</p> <p>Institution's Innovation Council (IIC)</p> <ul style="list-style-type: none"> Seminars and workshops on topics such as Entrepreneurship Development Skills, Entrepreneurship and Innovation as Career Opportunity, National Innovation and Start-up Policy, entrepreneurial development, Start-ups, Intellectual property rights, patent filing. 	

- Interactive sessions/mentoring sessions with Innovation and Start-up Ecosystem Enablers, Start-up Founders.
- Impact lecture series on the topics Start-up: Ideas, Opportunities and Funding, Start-up Journey Issues and Challenges.
- Motivational talks with successful women entrepreneurs and start-up founders.
- Orientation sessions by Institution Innovation Cell ambassadors for faculties and students.
- Orientation session by Kerala Start-up mission on Start-up Eco System, Business Incubation, Patent Support Scheme and Interventions.
- Field visit to Kerala Start-up Mission, Kerala Technology Innovation Zone, Kinfra, Kalamassery, Ambadimala Water Supply Project of Chottanikkara Panchayath, Ernakulam, Milma, Ernakulam

Entrepreneurship Development Club (EDC)

Innovation and Entrepreneurship Development Centre (IEDC)

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

12

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year	
3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year	
0	
File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	No File Uploaded
Any additional information	No File Uploaded
3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year	
3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year	
14	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year	
5	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File
3.4 - Extension Activities	

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The students of the college engage in societal issues, and organize street plays, rallies and webinars. They took part in activities related to Health and hygiene, Gender sensitization, emergencies, environmental consciousness and values. They have made students more aware and responsible. Students have participated in the webinars by planning and anchoring, adding to their holistic development.

NSS volunteers organized 'plant a tree challenge', and planted trees at their home as a part of the environmental day celebration. In collaboration with Youth Red Cross society the SSV college volunteers undertook the sanitization work at college. Thousand masks were prepared and distributed as a part of 'Kaithaangh' programme.

NSS volunteers conducted online quiz on Hiroshima Nagasaki day on 6th august 2020. To create an awareness among students on Aids, an AIDS Day awareness program was organized on December 1st 2020. NSS Volunteers celebrated and organized Independence day, teacher's day, National Unity day, and National legal service day.

The students are coming up with new ideas and ways to reach out to the community. The college gives them every opportunity to explore all ways of helping the community.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

14

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1036

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
1	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
7	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The college is located in Airapuram, a remote, tranquil village about 15 kilometers from the birthplace of Adi Sankara, and this proximity lends itself to a spiritual bearing over the very	

concept of this institution. The 18 acres of college campus and the serene surroundings also provide a wonderful learning ambience.

The management and principal, in conjunction with IQAC's directives and timely recommendations, place a strong emphasis on providing suitable teaching-learning facilities. The college provides the following facilities:

- ICT enabled classrooms.
- Separate Computer laboratories maintained by the P.G. Department of Commerce, and the P.G. Department of Computer Science. P.G. Department of Computer Science maintains two computer laboratories with ICT facilities for UG and PG students.
- The Hardware Laboratory to demonstrate and to give hands-on training for the students.
- Project Development and Research Center.
- 4 servers
- Inorganic and Organic Chemistry laboratories, Physical Chemistry laboratories
- UG laboratory
- Language Lab
- Folklore museum
- IQAC Room
- One mini Conference Hall
- Women's hostel
- Two main 20 KVA diesel power generators
- Network Resource Centre.
- Reprographic facility.
- Ladies' rest room

- A central library.
- College has an NLIST subscription.
- Ramp facility for differently abled students.
- Canteen
- Gymnasium.
- Yoga Center
- Health center

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The excellent facilities, for sports and games available in the campus include a large enough playground to accommodate a 200 meters athletic track which is also used for playing Cricket and Football and facilities to play Volleyball, Kabaddi, Ball badminton , Shuttle badminton, Table tennis board for girls and chess and a very modern Gymnasium.

Curricular and co-curricular activities—classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc. Extra-curricular activities—sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

61.01808

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Sree Sankara Vidyapeetom College Library initiated its function since the very inception of Sree Sankara Vidyapeetom College in

1967. The library has a collection of above 25700 books ,15 print journal subscriptions, about 15 periodicals and e resources through N List. The library is attached with Sree Sankara Cultural Study Centre consisting of the collection based on Sree Sankara Acharya And his philosophy. It is also provided with Rare book Collections and competitive exam preparatory collections. The library became computerized in 2008 with Grandhasoft software and later in 2012 the software was changed to Ocsca version 1. First updation was done in 2015 and since then Ocsca version 2 was being used. Now in 2021 the third version Enlight 3 is being used which is fully automated. All the books are bar coded which facilitates fast services. The library provides reprographic facilities, reference services, Network Resource Centre Services, issue-return services etc and hence makes sincere efforts to serve the user community.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.46621

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college have a good system for the frequent upodation and maintanance of the IT Facilities. A technical assistant is appointed specifically for this purpose. The technical assistant along with the Department of Computer Science work to ensure that all our hardware and software are up-to-date and functioning without any problem. The college provides computer facilities to the students to learn experimentally and also to gain access to the cutting-edge technologies in the IT world. These systems have excellent networking facilities. The IT facility is upgraded as and when needed.The college network infrastructure was upgraded with optical fiber backbone by connecting all the departments and the administrative wing.

The IT facilities available are as follows

- a) Desktop in all departments. Most of the departments have additional laptops also
- b) All systems are connected to the campus network
- c) Prinyer facility in all departments

d) Reguar Hard ware mainanance

e) Software upgradation as and when needed

f) Wifi access to all

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers

110

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

C.10 - 30MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

14.23394

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Library: The faculty and students frequently use the library resources, and the library rules are observed properly.

Laboratory: The college maintains four laboratories and insists on proper use of laboratory manuals.

Heritage Museum: it showcases various artifacts, objects of archaeological significance, and essential pieces of antiquity, which reflect everyday life from the past, reminding the rituals and tradition of the bygone generations

Folklore Museum: it exhibits the richness of the folk culture of Kerala. Articles and artifacts used by various folk communities are collected and preserved.

Reservation of common areas: The college mandates reservation policies for the use of common areas of the college like seminar hall, auditorium, conference hall, computer lab, etc.

Network Resource Centre Policy: Students and faculty are provided with services like INFLIBNET and network resource policy are adhered to.

Internet usage: As part of the internet usage policy, firewall settings are installed in the computers in the library, office, and laboratories. T

Hostel: The Sree Sankara Vidyapeetom College Hostel for Women has been functioning since 2012. The hostel functions under the supervision of a resident warden(faculty) and a matron. It has an intake capacity of up to 100 students and has good dining and recreational facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year	
827	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File
5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year	
5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year	
91	
File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above								
<table border="1"> <thead> <tr> <th data-bbox="97 439 539 506">File Description</th> <th data-bbox="547 439 1437 506">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 506 539 656">Link to Institutional website</td> <td data-bbox="547 506 1437 656">http://ssvcollege.ac.in/user/files/Newdoc25Mar2022.pdf</td> </tr> <tr> <td data-bbox="97 656 539 723">Any additional information</td> <td data-bbox="547 656 1437 723">No File Uploaded</td> </tr> <tr> <td data-bbox="97 723 539 857">Details of capability building and skills enhancement initiatives (Data Template)</td> <td data-bbox="547 723 1437 857">View File</td> </tr> </tbody> </table>	File Description	Documents	Link to Institutional website	http://ssvcollege.ac.in/user/files/Newdoc25Mar2022.pdf	Any additional information	No File Uploaded	Details of capability building and skills enhancement initiatives (Data Template)	View File	
File Description	Documents								
Link to Institutional website	http://ssvcollege.ac.in/user/files/Newdoc25Mar2022.pdf								
Any additional information	No File Uploaded								
Details of capability building and skills enhancement initiatives (Data Template)	View File								
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
160									
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year									
160									
<table border="1"> <thead> <tr> <th data-bbox="97 1252 539 1319">File Description</th> <th data-bbox="547 1252 1437 1319">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="97 1319 539 1386">Any additional information</td> <td data-bbox="547 1319 1437 1386">No File Uploaded</td> </tr> <tr> <td data-bbox="97 1386 539 1588">Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)</td> <td data-bbox="547 1386 1437 1588">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	No File Uploaded	Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File			
File Description	Documents								
Any additional information	No File Uploaded								
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File								
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above								

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

12

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

96

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

8

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

2

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Students have representatives in various academic and administrative bodies of the college. There are student representatives in the IQAC in order to ensure the proper

functioning of the body for the betterment of the students too. The college union is responsible for conducting and coordinating events like union inauguration, Arts day, and Annual athletic meet. Student representation is also there in various statutory and non-statutory bodies like SC/ST monitoring cell, Anti ragging cell, Antinarcotic cell, Antisexual harassment cell, Counselling Cell, women's forum, National Service Scheme, Youth Red cross society, Career guidance and placement Cell etc. SC/ST monitoring cell functions to ensure the well being of students belonging to the SC/ST students. The Anti ragging cell with the participation of students and teachers takes measures to prevent ragging and ragging related issues. While anti sexual harassment cell ensures safe environment for girl students at college, the women's cell addresses other issues of the girl students, and counselling helps the students to understand their various issues and guide them to resolve them. Anti narcotic cell named Vimukthi, National Service Scheme and Youth Red cross society are the bodies through which the students through various means serve the society in a committed and responsible way. The students devotedly organize and execute various programmes in connection with national and international days such as environment day, human rights day, AIDS day etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of Sree Sankara Vidyapeetom College has always been pioneer and motivational to the campus since its inception. V The Alumni association of Sree Sankara Vidyapeetom College has organized various online programs and activities during the academic year 2020-21.

Commerce Alumni Association Commerce Alumni Association conducted an open forum on the topic "BEING A STUDENT ALWAYS" as a part of observance of World Students Day on October 15, 2020. The resource person, also alumni of SSV College, was Sri. Varghese Joy, Asst. Professor, Rajagiri College of Social Science.

Also a Start Up workshop on "Dream it and Do it" on 29.05.2021 at 2.00 pm. The resource person for the session was Sri.

Unnikrishnan V. K. (Managing Director, Garga M Commerce Private Limited & Founder, G Taste Homely Taste).

Physics Alumni Association A webinar on the topic "Cyclones in Indian Ocean: Facts and Effects "on 20.05.2021. The resource person was alumni of the college, Ms. Devika M. V (M. Sc Meteorology, MTech in Atmospheric Sciences, CUSAT).

Chemistry Alumni Association Organized a webinar on 29th May, 2021 at 11 am. Therresource person for the session was Smt. Deepa Mohanan, Judicial First Class Magistrate, Court I, Thiruvananthapuram (B.Sc. Chemistry Alumni (1999-2002).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college is named after the legendary seer Jagadguru Adi Sankaracharya who was a towering personality with scientific outlook. He strived to master the universe through acquisition of knowledge (jnana) which is the passage for realisation of supreme reality. Sankara throughout his life struggled to comprehend the Upanishad Mantra (in sanskrit) "Thamaso ma Jyothirgamaya" (Lead me from the darkness of ignorance to the Light of knowledge) and we consider this as motto.

Our Motto

"Thamaso ma Jyothirgamaya"

Vision: Our Vision is to provide quality education that raises the aspirations of our learners and enable them to achieve their goals.

Mission: • To propagate Value Education based on Vedic culture and to inculcate National Heritage to the student community and ultimately to the society as a whole.

To update society with modern technological innovations and provide knowledge and personnel for developmental needs. • To cater to the educational needs of a wide variety of students coming from various streams of the society especially

downtrodden.

The college is governed by the Sree Sankara Trust. The Management, Principal, Staff Council, IQAC and faculty members along with other stakeholders work together to strengthen and fulfil institutional Vision and Mission.

File Description	Documents
Paste link for additional information	https://ssvcollege.ac.in/user/files/6_1_1.pdf
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college believes in decentralization and participative management for the effective implementation and improving the overall efficiency of the institution. The institution has an effective strategy for delegating authority and providing operational autonomy to all. Governing body headed by the Principal, Staff Council and IQAC formulates working procedures and delegates the academic and operational decisions to be implemented by the faculty. Committees are constituted annually and duties are assigned to faculty. HODs along with faculty are given freedom to take decisions for the constructive growth of the Department. Students are empowered to play an active role as coordinators of co-curricular activities assisted by faculty-in-charge. Institution successfully delegates responsibility and enhances the productivity of the college through effective decentralization.

Various committees, boards and cells functioning in the institutions are named below:

Managing Committee

General Staff meeting

Staff Council

IQAC

NAAC Steering Committee

Admission Committee

Research Committee

Complaints committee for staff and students

Library Committee

Anti-Ragging Committee

Anti-Sexual Harassment Cell

Alumni Association Executive Committee

PTA executive Committee

Planning Board

Exam Cell

SC/ST Cell

UBA Cell

These committees, boards and forums function with an operational autonomy to achieve the overall objectives of the organization.

Case study: Eco friendly and Student friendly Campus

File Description	Documents
Paste link for additional information	https://ssvcollege.ac.in/page.php?pid=MTY=&id=MQ==
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution emphasizes to bring quality and efficiency in all its venture. The policy is rooted firmly on the fundamental principles of social responsibility and democratic functioning. The IQAC in consultation with the managing board formulated a strategic plan for the period 2016-2021. The management, staff council and IQAC constitutes the policy which is implemented with

the wholehearted support of the college staffs. In-order to meet the information needs of different stakeholders, a Management Information System (MIS) was proposed in the strategic plan. As envisioned in the plan the college has taken steps to develop software and programs to facilitate an automated and self-reliant MIS. For this purpose, the college is planning to integrate Linways AMS software to its working. An expert committee has been formed to monitor the implementation of the system. A complete automation of the of the administrative and management procedures will soon happen with the help of Linways.

Case Study: Online training for teachers during the beginning of Covid outbreak and Implementation of Linways AMS (Academic Management System)

Details of the AMS is given in the additional in formation

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://ssvcollege.ac.in/user/files/6_2_1%20(1).pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

- **The Managing Board:** Sree Sankara Trust was formed in 1965 at Peringara, in Kerala State by a few well-wishers of Namboothiri community with Sri P.N. Namboothiri as founder Chairman. It is registered under the Literary Scientific and Charitable Societies Registration Act, 1955.
- **Principal:** The principal who is the executive head of the institution is entrusted with the responsibility of managing day to day affairs of the college.
- **Staff Council:** The council takes necessary steps for the implementation of strategic plans and takes significant decisions regarding the daily administrative affairs of the institution.
- **IQAC:** The IQAC is constituted under the chairmanship of Principal and Head of Department of Commerce who is a senior faculty member works actively as the IQAC coordinator.

- **Heads of Departments:** HODs are given freedom to take decisions for the progress of their respective departments.
- **Committees and Clubs:** The administration of the college is supported by a number of committees and cells 1
- **National Service Scheme (NSS):** NSS is a student-centered program that creates a link between campus and society, the college and surroundings, learning and doing. The ultimate goal of NSS is overall development of students through community service.

Other details given in the attachment.

File Description	Documents
Paste link for additional information	https://ssvcollege.ac.in/user/files/6_2_2.pdf
Link to Organogram of the institution webpage	https://ssvcollege.ac.in/page.php?pid=MjU=&id=MQ==
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The college provides the following welfare schemes for the staff:

Ample eco friendly car parking facility for staff members

Day care facility

Hostel facility.

Free Wifi facility for staff

ATM facility of South Indian Bank

Yoga training for staff

Gymnasium for staff

Staff recreation room

Badminton court

Canteen

Co-operative society

Doctors' Consultation facility

Counselling facility

Celebration of festivals like Onam, Christmas, etc.

Honoring of teachers acquiring higher academic qualifications by PTA and Management

Staff tour and Staff Day celebrations

Staff club

Emergency medical aid

Participation of all family members of the staff in the important festival

Salary advances for staff

Honoring of the Staff at the time of retirement

Uniform for security guards

Maternity leave for lady staff as per government norms

Paternity leaves as per government norms

Casual leave of 15 days for teaching staff and 20 days for non-teaching staff per year with leave relaxation for Self-financing staff

Special casual leave for Covid infected staff as per Government norms

Duty leave to staff members for attending various Training Programmes/ Orientation/Refresher/ Workshops /Seminars

Provident Fund

ESI facility

National Pension Scheme

File Description	Documents
Paste link for additional information	https://ssvcollege.ac.in/page.php?id=NA==&pid=NA==&p=1
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

29

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

A system of annual appraisal is followed for all the teaching and non-teaching staff. The duly filled self-appraisal form is received from all faculty members at the end of every year. The appraisal form includes the teaching, presentation techniques, course delivery, evaluation scheme, the academic commitments and professional development of the faculty members.

A report is generated by the Head of the department in various perspective measures at each semester and the same is forwarded to the Principal for further action. Appraisal interviews are conducted periodically to evaluate the teaching skills and their professional growth. The assessment report and concluding remarks are considered for the promotion, increment, recognition, etc. From the outcomes of the appraisal measures, the competency level of the staff is increased and the academic performance can be improved.

Based on appraisal committee suggestions, improvement programs are arranged to strengthen their performance. The performance appraisal facilitates the promotion/increment process in a transparent manner. This practice helps in maintaining a consistent development of the institute.

The report from the Head of the Department is considered for the performance appraisal of non-teaching staff members.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal and external financial audits regularly

- The Institution has a transparent and systematically maintained financial management system.
- Main sources of funds are relieved from Government and Management.

- Government and Management funds are audited externally and internally.

Funds sanctioned by the Government are audited as follows.

Audit by Deputy Directorate of Education, Ernakulam, and Government of Kerala - An audit team from the Directorate of Collegiate Education, annually visit our college and verifies all the financial documents related to the public funds utilized by College.

Audit by Chartered Accountant - All the grants and funds sanctioned by the Government/UGC are initially submitted to an external Chartered Accountant after a specified period of time.

Audit by Accountant General, Kerala The Accountant General, Kerala also conduct their periodic verification of all the accounts sanctioned by the Government.

Financial Audits of grants and funds sanctioned by Management

The institution has a strong financial advisory board for Management of accounts and all the accounts sanctioned are audited internally as well as externally.

The internal audit of Management accounts is done by a professional chartered accountant. They verify all financial transactions and submit a detailed report of observations as given by internal auditor.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

A well maintained mechanism was there to analyse the optimum utilisation of funds and resources. A planning board was organised by the Principal, which has the responsibility in planning and implementation of the funds and fundraising activities of our college. At the beginning of a financial year it decides the budgetary provision for the current academic and administrative purpose.

The Planning Board functions in consultation with Purchase Committee and Library Advisory Committee to formulate strategies for fund mobilisation and its optimal utilisation.

- Funds and grants from UGC / DST Grant in aid from the Government for Major and Minor projects
- Fees collected from self-financing courses
- Hostel fees
- Endowments and Scholarships
- Central/State Government funding for NSS and IIC,
- Funds for ASAP (Additional Skill Acquisition Programme), WWS (Walk with the Scholar Programme) and SSP (Student Support Programme)
- PTA
- Alumni
- Financial support from Management Aid from philanthropists
- The major sources of funding for developmental activities, renovations, academic resources such as books and journals, infrastructure and sports facilities.
- According to the notifications of UGC, the College Planning Board designs various projects, proposes budgets and submits to the UGC.
- For research purposes, teachers receive Major and Minor Research Project Grants and Travel Grants from UGC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

- Organised a Lockdown Survey to understand the problems and prospects of online teaching and learning.
- Organised a One-week FDP on G Suite for Education from 27th May 2020
- A video -tutorial and online training for students was launched on June 1st 2020,
- Organised a National Webinar on "The implementation of NEP, Prospects and Problems on August 22nd , 2020.
- One week webinar series on "Rejuvenating the quality within" organised by IQAC and NAAC Steering Committee
- A new generation PG Programme (MSc. Computer Science with Data Analytics) was introduced in the year
- Various M o Us and accounts were opened in the year to facilitate online teaching and learning.
- Technical support was provided to all to departments in collaboration with PG Department of Computer Science.
- An Online Introductory Course on Open-Source Tools for Instructional Scaffolding was organised on continuous basis in collaboration with PG Department of Computer Science. 315 participants were successfully certified under this programme
- An Online Short Term Course on "Extrapolations through the Extraordinary:
- Broadening Perspective on Magic and Magicality" was organised in association with MG University and in academic collaboration with International Society for Folk Narrative Research from 14th to 18th December 2020.

File Description	Documents
Paste link for additional information	https://ssvcollege.ac.in/user/files/IQAC
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on the recommendation and feedback of the NAAC peer team various innovative activities and reforms were introduced.

The regular activities undertaken to ensure the quality of the teaching learning process was

1. Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year
2. Preparation of lesson plan for each Semester: The lesson plan is prepared by the faculty members for all the subjects they teach in that particular semester.
3. Everyday faculty prepare and submit details of the lecture along with the topic covered in their work diary.
4. Teacher Evaluation by Students: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students give us a clear idea about the problems faced by the students.
5. Introduction of Outcome Based Education
6. Students' result analysis: Institute has the provision of analysis of students' performance after the announcement of their semester results.

Apart from this more importance was given to online teaching learning process from the year 2020-21

File Description	Documents
Paste link for additional information	https://ssvcollege.ac.in/user/files/6_5_2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s)

B. Any 3 of the above

Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

File Description	Documents
Paste web link of Annual reports of Institution	https://ssvcollege.ac.in/user/files/annual%20report%202020-21final.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Specific facilities provided for women in terms of:

- a) Safety and security
- b) Counselling
- c) Common Rooms
- d) Day care center for young children
- e) Any other relevant informatio

Promotes gender equity.

- More girl students
- More female staff
- Conducts Gender Awareness programmes, Workshop
- Self Defense classes

- Equal Opportunity Cell
- Legal awareness programmes
- Women's Forum.
- Women's Day, National Girl Child Day
- Sports and Arts
- Field studies about women empowerment
- Entrepreneurship promotion - Pink

Total 30 Programmes

- Safety, 24 hour Security, CCTV, walled compound
- Committees and Cells for redressal
- Hostel, Full time Matron
- Day Care

Common rooms , sick rooms

File Description	Documents
Annual gender sensitization action plan	https://ssvcollege.ac.in/user/files/Annual%20Gender%20Sensitisation%20Action%20Plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

College produces minimal solid waste as it follows strives for zero waste status. Students actively participate to this end. The College has an integrated waste management system in operation. Wastes are segregated and collected using separate bins placed in the campus.

Solid Waste

- Bio degradable solid waste such as food waste, garden trimmings are ultimately used in organic farming by the organic farming club through waste to fertilizer system in operation.

- Paper waste generated in the campus are collected and recycled by an external agency.

- College follows less paper more IT strategy to reduce carbon footprint and uses technology for information sharing and documentation.

- Office automation and green protocol followed by college have reduced the quantity of paper waste produced

Bio Gas plant

- Bio degradable waste produced in college hostel and canteen

- The system eliminates malodour and fly larvae reducing the chance of infectious diseases.

E waste

- Periodic maintenance of computers and other electronic equipment

- Systems with outdated OS versions are donated to schools which cater to underprivileged students.

•The college seeks the help of an external agency for the safe disposal of non reusable e waste from time to time.

Lab Waste

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

•The institution promotes inclusivity in all possible academic and non-academic realms. Socio economic inclusivity in admissions is ensured by following the single window system centrally adapted by the university. Situated in the rural area of Ernakulam, the college has been beneficial to local students from all walks of life.

•Linguistic diversity and cultural inclusivity is encouraged and celebrated in the institution. The department of oriental languages maintains a folklore museum which preserves cultural artifacts related to the lived lives and history of ancient Kerala and Thamizhakam. The Department of English offers a choice based elective course titled Theater studies which introduces the rich ancestry and theatrical nuances across the globe. Through that course students get an exposure to experience theatrical literature and performances in different regional languages like Malayalam, Marathi and Hindi. Specimens from great global dramatic literature encourage the students to respect and accommodate diversity in culture.

•The department of Hindi observes Hindi Divas with various programmes

•The institution practices remedial coaching as a method to encourage students

•Sree Sankara Samskarika Padana Kendram (Sree Sankara Cultural Study Centre) : See details attached

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

- Independence Day
- Republic Day
- Constitution Day
- National / State Pledges
- Remembering Freedom fighters and constitution framers
- As part of curriculum every U G Programme offers a course in Human rights

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://ssvcollege.ac.in/user/files/NSS%20REPORTJUNE%202020%20TO%20MAY%202021%20(1).pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

- Independence Day
- Republic Day
- Constitution Day
- National / State Pledges
- Remembering Freedom fighters and constitution framers
- Under the auspices of NSS several important national / international days are observed
- National Energy conservation day
- International human rights day
- International anti corruption day
- Indian armed forces flag day
- World soil day

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practices #1

Title : MANAVASEVA MADHAVASEVA

Objective: To inculcate the values of humanity and benevolence among tomorrow's citizens

Context: Zillennials and their apparent blindness towards the plight of fellow human beings

Evidence of Success: Aliv, Flood related activities, Charity Activities, chekkutty doll, Donations, adoptions

Problems: Financial

-

Best Practices #2

Title: Green Earth

Objective: Inculcate the values of environmental protection and need of sustainable living

Context: Climate change happening all over the world which is highly visible in Kerala

Evidence of Success: Plastic free campus, programmes, seminars, workshops, initiatives..

Problems: Financial

File Description	Documents
Best practices in the Institutional website	https://ssvcollege.ac.in/user/files/Best%20Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

•Sree Sankara Samskarika Padana Kendram (Sree Sankara Cultural Study Centre) promotes higher education in conformity with the socio cultural values and ideals propagated by the great seer Sree Sankaracharya. It pursues research on the doctrines of Sankaracharya, and at large, the doctrines of the great visions of Indian philosophy and knowledge systems. The center conducts seminars where eminent scholars in Vedanta and traditional knowledge systems are invited. On such endeavours, apart from the research community, the public can also make use of the opportunity to listen to the veterans. Such seminars received great encouragement from the academic intelligentsia, and the public.

•Sree Sankara Samskarika Padana Kendram showcases reference books with ideologies of Adi Sankara which is open to all, thereby promoting learning opportunities for one to familiarise oneself with the ancient cultural resources of India. The centre runs a manuscript library which provides the public a chance to view the rare manuscripts of great scholastic works at various chronological points of time. The process of digitalization of the manuscripts is progressing, which on completion, would offer posterity an opportunity to treasure for eternity the book houses of wisdom in a digital format, thereby adding scope of further accessibility in manifold magnitude.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

A huge transformation is happening in the academic world with the introduction of NEP. Also, the pandemic we faced has made us deploy new methods of teaching and learning. IQAC of SSV College has formulated an action plan for the next academic year in order to equip the staff and students of the college with the changed scenario.

1. The college has conducted various entrepreneurship and innovation related activities. In the coming year also, due importance will be given to programmes in the area of entrepreneurship, innovation etc.
2. Programmes and courses to increase the awareness of faculty and students on intellectual property rights.
3. Equip the students to the changing skill requirements related to information technology.
4. Increase the out-reach programmes and various extension activities conducted by the college.
5. Create awareness regarding NEP among students and staff.
6. Enter in to more MoUs with industry participants to enhance the industry and professional experience of the students
7. Organic farming and sale of organic products under the leadership of ED Club
8. Training on Outcome based education.
9. Gender sensitisation programmes for the faculty and students.
10. Increase the number of add on courses provided by the departments. Each department has to provide at least one add on course.