

ICC Meeting on 12 July 2022

A meeting of ICC was conducted on 12 July 2022 at 3 pm in the Conference Hall

Agende

- To plan the activities of the academic year
- Miscellaneous

Attendance

1. Dr Sneena Kaimal N seen
2. Dr Paritha R S Paritha
3. Dr Bindu K R Bindu
4. Radhika Lal Radhika
5. Anup Jain Anup
6. Dr Chandrika Chandrika
7. Anju Paul Anju
8. Sajith Somen A Sajith
9. Sandhya N S Sandhya
10. Paavalny N Paavalny

It was decided to organize an orientation class for the students. It was also decided to admit new student members to the cell in the new academic year.

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ICC Meeting on 02/11/2022

A meeting of ICC was conducted on 02/11/2022 at 10.15 AM in the Principal's Chamber.

~~Agenda~~ Attendances:

Dr. Sheena Kaimal N	<u>SKN</u>
Dr. Sasilha K.S	<u>Sasilha</u>
Radhika Lal	<u>Radhika</u>
Anju Paul	<u>APL</u>
Dr. Chandrika	<u>Ch</u>
Sajith Soman	<u>SS</u>
Sandhya NS	<u>Sandhya</u>
Parvathy Vandana	<u>Parvathy Vandana</u>

Agenda:

- * ICC Activities
- * Orientation to Students.
- * Miscellaneous

- * Decided to organise an Orientation Session for the first year Students in 'Deerhasabham' Program.
- * Decided to give more awareness to students through class tutors

ICC meeting on 10/02/2023

A meeting of ICC was conducted on 10/02/2023 at 12:00 PM in Principal's Chamber

Agenda:

* To discuss an order from Directorate
College education to Principal's,

G2151795/2022/DCE

* Common number for nodal Officers

* ICC - Board

* Any other

Attendance :

Dr. Saxitha.K.S

Dr. Bindu

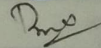
Anup Jain

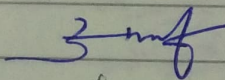
Dr. Chandrika

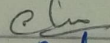
Sandhya N.S

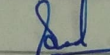
Parvathy

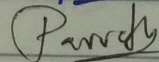












ICC meeting was conducted to discuss the letter from DCE. As per the order every college has to constitute ICC and a board mentioning the details should be in college

Decided to put a board on college
giving the details of ICC.

It is also decided to request Principal to
allot a phone number for the nodal officers.

All Heads of departments and tutors and
Office Staff to be informed to be vigilant
against acts of sexual abuse and to
report any such matters to the cell.

ICC Meeting on 20-07-2023

A meeting of ICC was conducted on 20/07/2023 at 3:00 pm in Principal's Chamber.

Agenda:

- * To discuss about the activities of this Academic Year
- * Awareness Program for first years
- * Any Other

Attendance

Dr. Sudhakaran KM

Dr. Sasilha. K.S

Dr. Chandrika

Dr. Bindu

Radhika Lal

Sajith Soman

Anup Jain M.S

Sandhya NS

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ICC meeting was conducted to discuss the activities of this academic year

Decided to conduct an awareness program for first year UG students

100 Meeting of 20-07-2023

* Decided to collaborate with PG Dept. of History for a one day workshop titled 'Paradigms and Conflict - Equity and Equality in Higher Education Institutions'. This workshop is organizing in association with 'Disha' an NGO and IQAC on 31st July 2023.

* Inauguration program for first years
* End class

1/1/2023

- Dr. Subramaniam K.H
- Dr. Swain K.S
- Dr. Chandrika
- Dr. Pradi
- Prof. Jai
- Dr. Jai
- Dr. Jai
- Dr. Jai

100 Meeting was conducted to discuss the activities of the Academic year
Decided to conduct an inauguration program for first years on 31st July 2023

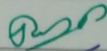
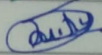
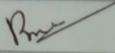
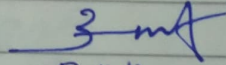
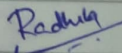

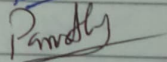
ICC meeting on 03-08-2021

A meeting of ICC was conducted on 03-08-2021 at 3:00 PM in the Conference hall.

Agenda:

- Working of ICC
- Current and Future Plans of ICC
- Miscellaneous.

Attendance

1. Dr. Padma. P 
2. Dr. Saritha K.S 
3. Dr. Bindu KR 
4. Anup Jain J 
5. Radhika Lal 
6. Sandhya NS 
7. Parvathi N 

- * It has been determined that the ICC shall operate in accordance with UGC guidelines.
- * The ICC's current and future plans were discussed.
- * The following plans have been determined:
 - (1) Organize an awareness Campaign
 - (2) Posters, leaflets, and display boards on Campus
 - (3) To include information about the ICC on College Website
 - (4) Zero Tolerance Board on Campus
 - (5) Anti-Ragging Campaign

(b) Placing an ice compliant box on Campus.

A meeting of ICC was conducted on 18-08-2021 at 3:00 PM in the Conference Hall.

- Agenda:
 - Working of ICC
 - Current and future Plans of ICC
 - Miscellaneous

Attendees

1. Dr. Jyoti D. Patil
2. Dr. Smita K. S.
3. Dr. Pooja K. R.
4. Dr. Jyoti D. Patil
5. Dr. Pooja K. R.
6. Dr. Smita K. S.
7. Dr. Jyoti D. Patil

It has been observed that the ICC shall operate in accordance with the guidelines.

The ICC's current and future plans were discussed.

- The following plans have been determined:
- (1) Organize an awareness campaign
 - (2) Posters, leaflets, and display boards on Campus
 - (3) To provide information about the ICC
 - (4) To create website

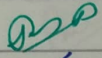

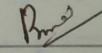
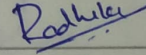
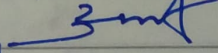

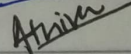
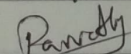
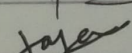
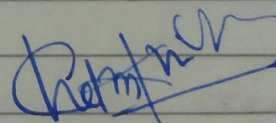
ICC Meeting on 2-12-2021

A meeting of ICC was conducted on 2-12-2021 at 3 pm in the Conference Hall.

Agende

1. To evaluate the cause of action in this year
2. To discuss further plans
3. Miscellaneous

Attendance

1. Dr Padma P 
2. Dr Saritha K S 
3. Dr Bindu K R 
4. Radhika Lal 
5. Anup Jain 
6. Sandhya N S 
7. Athira Shaji 
8. Parvathy N 
9. Leya Aby 
10. Adv Chethan Krishna R 

There has not been any cases reported regarding sexual harassment. The members decided to be vigilant inside the college premises.

An awareness programme, titled 'Sexual Harassment of Women at Workplace' by Adv Dr M P Anitha,

will be organized on 8th December 2021
at 7pm on Google Meet.

There will be Youtube live streaming
also. E-Certificates will also be provided.

- Agenda
1. To evaluate the case of diphenhydramine
 2. To discuss further cases
 3. Miscellaneous

- Attendees
1. Dr Padma P
 2. Dr. Sastri K S
 3. Dr. Bhat K R
 4. Radhika del
 5. Anup Jain
 6. Sangeeta N S
 7. Anura Ghosh
 8. Parvathi N
 9. Isha Anil
 10. Adv. Chandra Krishna B

There has not been any case reported
regarding sexual harassment. The
members should be vigilant inside
the college premises.

8 7

ICC Meeting on 10-3-2022

A meeting of ICC was conducted on 10-3-2022 at 3pm in the Conference Hall.

Agenda

1. To review the activities of ICC
2. Miscellaneous

Attendance

- | | |
|-------------------|-----------------|
| 1. Dr Padma P | <u>Padma</u> |
| 2. Dr Saritha K S | <u>Saritha</u> |
| 3. Dr Bindu K R | <u>Bindu</u> |
| 4. Radhika Lal | <u>Radhika</u> |
| 5. Anup Jain | <u>Anup</u> |
| 6. Sandhya N S | <u>Sandhya</u> |
| 7. Parvathy N | <u>Parvathy</u> |
| 8. Athira Shaji | <u>Athira</u> |
| 9. Leysa Aiy | <u>Leysa</u> |

No cases on sexual harassments were reported in the academic year 2021-2022. The members of the cell were vigilant and active throughout.

INTERNAL COMPLAINT COMMITTEE

2020-21

Minutes 1

Minutes and Action Taken Report Internal Complaints Cell (ICC) Meeting Sree Sankara Vidyaapeetham College, Valayanchirangara Date: _____ Time: _____

Compositions

1. Dr. Padma . P (Principal) DP
2. Smt. Rashmi . K.P Rashmi
3. Sri. Viswan M.G Viswan
4. Smt. Ambili M.S Ambili
5. Smt. Sheena kaimal N (convenor) SKN

Agenda

1. Plan of the Activities:
 - Organize Awareness Campaign - online
 - Include information about ICC in college website
2. Miscellaneous.

Meeting Proceedings:

1. Plan of the Activities
 - a. Organize Awareness Campaign:


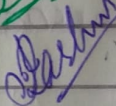
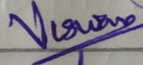
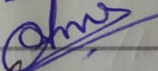

The ICC discussed the need to raise awareness about the existence and purpose of the Internal Complaints Cell among the college community. It was decided that an awareness campaign would be initiated.

b. Include Information about ICC in college Website.
The ICC recognizes the importance of providing accessible information about the ICC's functions and reporting procedures on the college website. It was proposed to create a dedicated section on the website for this purpose.


Next Meeting:

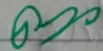
The next ICC meeting will be scheduled for . The agenda for the next meeting will be circulated in advance.

Members present

1. Dr. Padma . P (Principal) 
2. Smt. Rashmi . K . P 
3. Sri. Viswan . M . G 
4. Smt. Ambili . M . S 
5. Smt. Sheena Kaimal N (Convener) 

The meeting was adjourned .

Minutes Prepared by : Smt. Sheena Kaimal . N 

Approved by : Dr. Padma . P 

Action Taken

* Dr. Padma. P volunteered to lead the awareness campaign Subcommittee.

* The Subcommittee will design posters, Pamphlets and digital materials to educate students, faculty and staff about ICC's role.

* The Campaign will include workshops and seminars to sensitise the community about sexual harassment issues and ICC's reporting process.

* Ambili. m. s will liaise with the college IT department to create a dedicated ICC section on the website.

* The Section will include information on how to file complaints, contact details of ICC members, and relevant policies and guidelines.

* Regular updates and news about ICC activities will also be posted on this section.

Meeting minutes - 2

minutes of the meeting held on
in the conference hall at

Agenda

1. Review of activities of ICC
2. Miscellaneous.

During the Academic year there were no reported cases of sexual harassment underscoring the establishment of a 'safe and respectful' campus environment. This positive development was attributed to the vigilance and proactive efforts of all members of the ICC who consistently worked to ensure the college community's awareness of the ICC's presence and dedication to preventing sexual harassment.

Miscellaneous

During the miscellaneous discussion, the following points were raised and discussed -

It was suggested that the ICC could organise awareness campaigns and workshops on preventing sexual harassment on campus to maintain proactive approaches even in the absence of suspected cases.

The date for the next ICC meeting was

proposed to be scheduled in the coming academic year, subject to need arising

Members Present

- 1. Dr. Padma . P as
- 2. Smt. Pashmi . K. P Pashmi
- 3. Sri. Viswan . M. G Viswan
- 4. Smt. Ambili . M. S Ambili
- 5. Smt. Sheena kaimal N SKN

minutes prepared by :

Smt. Sheena kaimal . N SKN

Approved by :

Dr. Padma . P. as

INTERNAL COMPLAINT COMMITTEE

MEETING MINUTES

2019-20

Meeting Minutes - 1

A meeting of ICC was conducted on 03.09.2024 in the Conference Hall at 11. AM

Composition

1. Dr Padma P
2. Smt. Reshmi K.P
3. Sri Viswan M.G
4. Smt. Anshu M.S
5. Smt. Sheena Kaimal N

Agenda



1. Plan of the Activities for the year
2. Miscellaneous

Discussions and Decisions


- a. Committee discussed the importance of effectively conveying information about the Internal Complaints Cell and its activities to the College Community
- b. The following plans have been determined
 1. organize an awareness campaign
 2. It was decided to create informative pamphlets, posters and digital materials that provide details about the committee, its functions and how to report complaints.

3. To include information about the ICC
on College website

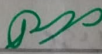
Members Present

1. Dr. Padma. P 
2. Smt. Reshmi K.P
3. Sri. Viswan. M.G
4. Smt. Ambili. M.S
5. Smt. Sheena Kaimal N 

Minutes Prepared by

Smt. Sheena Kaimal N 

Approved by :

Dr. Padma P. 

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Meeting Minutes - 2

minutes of the meeting held on 10-02-2020
in the Conference hall at 3.PM

Agenda

1. Review of activities of ICC
2. Miscellaneous

During the Academic year, there were no reported cases of sexual harassment, underscoring the establishment of a safe and respectful campus environment. This positive development was attributed to the vigilance and proactive efforts of all members of the ICC, who consistently worked to ensure the college community's awareness of the ICC's presence and dedication to preventing sexual harassment.

Miscellaneous

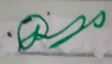
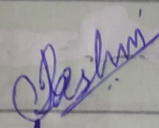
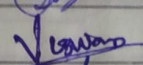
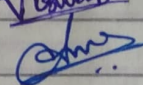

During the Miscellaneous discussion, the following points were raised and discussed

- a. It was suggested that the ICC could organize awareness campaigns and workshops on preventing sexual harassment on campus to maintain a proactive approach even in the absence of reported cases.


The date for the next ICC meeting

was proposed to be scheduled in the coming academic year, subject to need arising.

Members Present

1. Dr. Padma P. 
2. Smt. Rashmi K.P. 
3. Sri. Viswan. M.G. 
4. Smt. Ambili M.S. 
5. Smt. Sheena kaimal .N 

Minutes Prepared by

Smt. Sheena kaimal .N 

Approved by,

Dr. Padma P



INTERNAL COMPLAINT COMMITTEE

MEETING MINUTES

2019-20

Meeting Minutes - 1

A meeting of ICC was conducted on 03.09.2024 in the Conference Hall at 11. AM

Composition

1. Dr Padma P
2. Smt. Reshmi K.P
3. Sri Viswan M.G
4. Smt. Anshu M.S
5. Smt. Sheena Kaimal N

Agenda



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2. Miscellaneous

Discussions and Decisions


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- b. The following plans have been determined
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 2. It was decided to create informative pamphlets, posters and digital materials that provide details about the committee, its functions and how to report complaints.

3. To include information about the ICC on College website

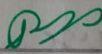
Members Present

1. Dr. Padma. P 
2. Smt. Reshmi K.P
3. Sri. Viswan. M.G
4. Smt. Ambili. M.S
5. Smt. Sheena Kaimal N 

Minutes Prepared by

Smt. Sheena Kaimal N 

Approved by :

Dr. Padma P. 

~~Auto Date Stamp~~

Meeting Minutes - 2

minutes of the meeting held on 10-02-2020
in the Conference hall at 3.PM

Agenda

1. Review of activities of ICC
2. Miscellaneous

During the Academic year, there were no reported cases of sexual harassment, underscoring the establishment of a safe and respectful campus environment. This positive development was attributed to the vigilance and proactive efforts of all members of the ICC, who consistently worked to ensure the college community's awareness of the ICC's presence and dedication to preventing sexual harassment.

Miscellaneous

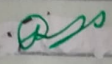
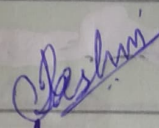
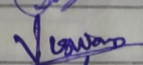
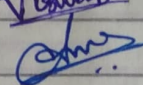

During the Miscellaneous discussion, the following points were raised and discussed

- a. It was suggested that the ICC could organize awareness campaigns and workshops on preventing sexual harassment on campus to maintain a proactive approach even in the absence of reported cases.


The date for the next ICC meeting

was proposed to be scheduled in the coming academic year, subject to need arising.

Members Present

1. Dr. Padma. P. 
2. Smt. Rashmi. K.P. 
3. Sri. Viswan. M.G. 
4. Smt. Ambili M.S. 
5. Smt. Sheena kaimal. N. 

Minutes Prepared by

Smt. Sheena kaimal. N. 

Approved by,

Dr. Padma. P.

