YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	SREE SANKARA VIDYAPEETOM COLLEGE
• Name of the Head of the institution	Dr.K.M. SUDHAKARAN
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04842657038
• Mobile no	9188756938
• Registered e-mail	ssvidyapeetom@gmail.com
• Alternate e-mail	principal@ssvcollege.ac.in
• Address	VALAYANCHIRANGARA, PERUMBAVOOR
• City/Town	ERNAKULAM
• State/UT	KERALA
• Pin Code	683556
2.Institutional status	
• Affiliated /Constituent	MAHATMA GANDHI UNIVERSITY, KOTTAYAM
• Type of Institution	Co-education
• Location	Rural

• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	MAHATMA GANDHI UNIVERSITY, KOTTAYAM
• Name of the IQAC Coordinator	Dr. RESMI R
• Phone No.	9496513431
• Alternate phone No.	9496459096
• Mobile	8590350116
• IQAC e-mail address	iqac@ssvcollege.ac.in
• Alternate Email address	resmir@ssvcollege.ac.in
3.Website address (Web link of the AQAR (Previous Academic Year)	https://ssvcollege.ac.in/user/files/20-21.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.ssvcollege.ac.in/user/files/Academic%20Calendar%202021-22.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	72.15	2007	10/02/2007	09/02/2012
Cycle 2	A	3.05	2016	16/09/2016	15/09/2021

6.Date of Establishment of IQAC	03/07/2006
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,	

Institutional/Depa rtment /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Teaching and Non Teaching	Salary	State Government	2021-22	6968953.00
Teaching and Non Teaching	Arrear	State Government	2021-22	24450040.00
Institution	RUSA	State and Central Government	2021-22	6500000.00
Faculty and Institution	Exam	University	2021-22	75000.00
Institution	Scholarship for Students	State Government	2021-22	3760726.00

8.Whether composition of IQAC as per latest NAAC guidelines	Yes	
• Upload latest notification of formation of IQAC	View File	
9.No. of IQAC meetings held during the year	6	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		

- Implementation of OBE in more effective manner

- More FDPs were organised focusing on research methodology, OBE

etc.

• Capacity building programs for students focusing on skill development.

• More MoUs and academic linkages with international and national institutions.

• Green initiatives and the preservation of local culture and history were give focus through best practices

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Introduction of more certificate courses and MOOC	More certificate courses were introduced by various departments in diverse areas. Also a MOOC Course on organic farming was completed by the first year UG students.
Extensive implementation of OBE	OBE committee ensured the implementation of OBE by the departments. Teachers attended various workshops and FDPs in this regard to improve their knowledge. Students were also communicated about OBE; COs were displayed in the concerned classrooms as well as website of the college.
Establish more MoUs and academic linkages	More MoUs were signed by the institution for student skill development in diverse areas. An international MoU with Teracom Limited, United Kingdom was initiated IN 2021-22
Organise more FDP and professional development programmes for the faculty members	Three FDPs and one international Webinar were organised by the college in the core areas like Entrepreneurship, IPR and Research Methodology.
More Capacity building programmes for students	More programmes (2) on soft skill development, (6) ICT

	Skills etc. were organised for the students. Also, life skill and communication skill building programmes were organised
Focus on career orientation of the students	Students were given competitive exam coaching by all the PG Departments. Also, various career orientation programmes were organised
Recommend to increase the financial assistance provided to staff for their professional development	The management provided financial assistance to the staff for attending FDPs and administrative training programmes. Also, to motivate the faculty members to indulge in research, small fundings were provided to them.
Increase the number of ICT enabled and smart classrooms	More classes were converted into smart classrooms. About 85% of the classrooms of the college is now ICT enabled or smart.
Improve the infrastructure facility of the college	With the RUSA funding, the construction of an open auditorium and yoga centre was made possible.
Apply for NIRF, IIC Ranking and ARIAA	Applied for NIRF and ARIAA, Got recognition in the Beginners Category in Non-Technical Band. Also, the institution secured 3.5 out of 5 stars in the MHRD's institutional ranking

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Council	06/06/2022

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-21	01/02/2022

15.Multidisciplinary / interdisciplinary

Our Vision is to provide quality education that raises the aspirations of our learners and enable them to achieve their goals and these words visualizes and articulates what it is that our institution exists to achieve and what defines its character and ethos. Furthermore, our Mission statements obviously bespeaks our commitment to develop itself into a holistic, multidisciplinary institution. We are very much aware that a multidisciplinary and holistic learning is an important education model that will reduce the boundaries of different disciplines of learning and make the system flexible enough for students to learn sciences, mathematics etc. in combination with humanities, languages, social sciences, etc. according to their needs and interests with the aim towards integrated competencies development including intellectual, aesthetic, social, physical, emotional, and moral. Being a college affiliated to M.G. University, we have very little authority to design our own curriculum for new programmes apart from sending suggestions to the university, which our faculty do regularly. As in the case of most other universities in India, as for now, our affiliating university also does not offer courses which integrate humanities with STEM (science, technology, engineering mathematics). But our university is gearing up to meet the demands of NEP and they are planning to introduce new programmes which integrates humanities with STEM and college is eagerly awaiting this with all doors open. Same is the case with creditbased courses and projects, multidisciplinary, flexible curriculum that enables multiple entry and exits etc. We expect to incorporate these changes once we have the option to do so. We expect this to happen from next academic year onwards and are in the process of updating our infrastructure and other resources for the new development. Our institute strive to transcend faculty boundaries to enable the efficient progression of research endeavor. We are alive to the fact that, due to their complexity, global challenges question the effectiveness of single-discipline research methods. Since the introduction of NEP we are trying to enlighten our faculty and students about the importance of multidisciplinary research and are waiting for respectable results

16.Academic bank of credits (ABC):

Academic Bank of Credit has become a reality now in India. UGC has

decided to implement ABC, making it mandatory for all higher education institutions having a specific grade in the NAAC accreditation. Being an affiliated college, under MG University, the current Choice based credit Semester system (CBCS) regulations of the University does not have the flexibility to permit the learners multiple entries and exits during the chosen programme and as a result the College is not able to register under Academic Bank of Credits. Being an affiliated college, we are waiting the University to make a move in this regard and register with the ABC. Meanwhile the College is directing each student to create a DigiLocker account, of their certificates, so that they can directly port to ABC account. The institution is a Local Chapter of the Swayam and NPTEL learning platforms, to enable students enroll for credit earning courses online from National Institutes of repute. Notwithstanding the obvious challenges in implementing the ABC, we have started the process of registering on the ABC platform once the orders from UGC and MG University are received.

17.Skill development:

In tune with the National Education Policy 2020 Sree Sankara Vidyapeetom College has initiated various convergence efforts across the skill ecosystem to enhance the employability and entrepreneurial abilities of the students, providing exposure to work environment; and generating awareness amongst them about various career options so as to enable them to make a choice in accordance with their aptitude, competence and aspirations.

Certificate/ Add-on/ Value Added Courses

Various certificate and value-added courses offered by the college concentrate on leveraging the talent and innovative capabilities of aspiring professionals to meet the needs of today's dynamic business environment, thus making the student more industry ready. These diverse range of course offerings enable students to gain a more holistic perspective and thus a better understanding of current industry challenges. Example: Certificate Course in Basics of Culinary Arts and Hospitality Management, Certificate Course in English Language Proficiency, Certificate Course in Basics of English Grammar and Certificate Course in LED Bulb making etc.

1. Language Lab

Communication skill of the students are improved with the help of language lab. Students are given a chance to practice and improve their English speaking as well as the phonetics through the language

lab

2. Capacity Building Programmes organised by IQAC, Departments and various clubs Personality and Soft Skill Development Programmes, Training on paper bag making, umbrella making, Training on the preparation of sanitizers vegetable wash, several programmes on ICT skill development etc. are some of the capacity building programmes organised. Self Defence Training, Life Saving Techniques like CPR training etc. were also imparted.

3. IIC, IEDC and EDC Institution Innovation Council under MHRD is functioning in the college since past 5years. The college have achieved a 3.5 star rating out of 5 in the 2021-22 ranking of IIC institutions. Also in the ARIAA ranking the college secured recognition in the band "Beginner". These clubs organise various workshops, seminars and hands on training programme to inculcate entrepreneurial interest among students.

4. Departmental; and Extension Activities: The college also focus in implanting humanitarian values and environmental consciousness among the students through various activities of the cells like NSS, YRCS, UBA etc. Various fests and student programmes are conducted by departments as well as student's union. These also result in enhancing the organizational and leadership skills of the students.

5. Additional Skill Acquisition Program (ASAP) Additional Skill Acquisition Programme is an initiative of the Government of Kerala to empower the students through skill training. The initiative is implemented jointly by the Higher Education, General Education, Labour and Local Self Government Departments of Kerala.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Research shows that education in the mother tongue is a key factor for inclusion and quality learning, and it also improves learning outcomes and academic performance. This emphasises the importance of multilingual education based on the mother tongue. It fosters mutual understanding and respect for one another and helps preserve the wealth of cultural and traditional heritage that is embedded in every language around the world. Multilingualism and offering multi-disciplinary courses are the essence of NEP 2020 and teachers are encouraged to use a bilingual approach, including bilingual teaching-learning materials, with those students whose home language may be different from the medium of instruction. Although the primary mode of communication is English, we in SSV College has started using

local language also along with English for class room instructions and other communications. Arts festivals conducted at the campus by the College Students union provides opportunity for the students to participate in traditional art performances. College also provides professional training to the students in traditional art forms of Kerala.

Sree Sankara Samskarika Patana Kendram

The Sree Sankara Cultural Study Centre is functioning in the college since 1993 the following objectives:

? To propagate the teachings of Sree Sankara

? To introduce the high and unique moral concepts in the Vedas and Puranas so as to unify the minds of people in view of realizing cultural and political integrity

? To promote learning in all fields of knowledge and to enhance the cultural and spiritual levels of people, especially youth.

? To conduct discourses, discussions, academic competitions and to publish journals so as to realize the above aims.

Since the establishment, the Cultural Study Centre is conducting classes, discourses and lecture series by eminent scholars and personalities in the field of Vedas, Vedanthas, History, Ancient Indian studies etc. And the objectives and activities of this study center harmonize with the principles of NEP.

Museum

The Post Graduate Department of History is preserving a Heritage Museum since 1991 with a mission to exhibit, restore, preserve and investigate local material and immaterial cultural heritage from its ancient history to the present day and encourage cultural, social and educational activities in order to share its entire legacy. This mission statement and the activities of the Museum are totally in harmony with the principles of NEP 2020. The museum is an eye opener to the local history. It is having a collection of a sizable number of coins that belong to various historical periods and other articles that reveal the systems and organizations that make up the past of Kerala. The department has conducted some excavations in the surrounding areas, which unearthed utensils and iron implements from burial sites, which give clues to the hidden stories of a Kerala from a longtime ago.

Folklore club

The Folk Lore Museum is under the Folk Lore Club registered with the Folk Lore Academy of the Government of Kerala. The museum, which functions with the aim of preserving our folk tradition and making students understand it, has videos of most of the art forms of Kerala. There are models and originals of many folk instruments and country tools. Folklore related seminars and art forms are presented for students.

Museum

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Teaching and learning in contemporary education systems are experiencing a paradigm shift. Outcome Based Education (OBE) is an educational approach and a learning philosophy, which envisages organising the entire academic programmes (curriculum) and instructional efforts around clearly defined 'outcomes' that an institution wants all students to demonstrate when they complete the programme. The purpose of the outcome-based approach is to ensure that students achieve learning expectations for the programmes in which they participate. The fundamental premise underlying the learning outcomes-based approach to curriculum planning and development is that higher education qualifications are awarded based on demonstrated achievement of outcomes (expressed in terms of knowledge, understanding, skills, attitudes and values) and academic standards expected. SSV College has implemented OBE from the year 2020-21. We are not empowered to transform the curriculum due to the obvious constraints of affiliated system. But we do whatever we can within these limitations. Some of our Faculty are members of the Board of Studies of the university which design the curriculum in their respective subjects. A committee is formed for the orientation and implementation of OBE.

Responsibilities of the Committee

? Nominating staff representatives from each department

? Giving faculty all necessary help in Educating students about the intricacies of OBE that they are supposed to know. (The committee has published a student's Handbook on OBE, which is simple and comprehensible)

? Training the staff representatives in analysing the attainment of COs of each programme at the end of each Test / Examination in

consultation with the departments

? Preparing recommendations in consultation with the IQAC for onward submission to the Principal for the successful implementation of OBE

? Eliciting explanations for improvement of attainment of COs from the Staff members The Programme Outcomes,

Programme Specific Outcomes and Course Outcomes are designed as per the curriculum developed by the university and evaluated by the institution and is communicated to the students Programme and course outcomes for all programmes of all the courses are displayed on college website as well. Many of our faculty have undergone FDP on OBE we are trying to ensure that at least one faculty from each department has undergone training in OBE. We have successfully conducted a one week online FDP on OBE from 3rd to 9 th of February 2022 which was well attended and well received by the participants.

20.Distance education/online education:

The eruption of pandemic forced all educational institutions to shift fully to online mode of teaching and our college was no exception. But our college was able to take this like a duck to water as the college had been conducting regular classroom teaching employing ICT enabled tools since many years.

Nevertheless, the Department of Computer Science in association with IQAC conducted a week-long FDP on the topic "G Suite for Education" from 28-05-2020. An online "Introductory Course on Open-Source Tools for Instructional Scaffolding" was also conducted by the same department with 315 participants. It was designed as an introductory course for the faculties to refresh and assess their ICT skills needed in this era. The importance is given to Open-Source Tools rather than the proprietary ones as we believe the knowledge in all sense should be available in the open domain. The course is accompanied with an assessment to help us in designing specific courses so as to cater the needs of the teaching fraternity. This course is the first one in the series of courses we are planning to offer to the academic community. A survey was initiated by IQAC and conducted by Department of Computer Science to analyse the effectiveness of online teaching learning process among the stakeholders and based on this the computer Science department has organised several programs to improvise the teaching learning process that includes pre-recorded videos, Faculty Development Programmes, specialised training for students etc. Video tutorials were provided for students and staff elucidating the usage of

various online platforms. The IT infrastructure that was available was augmented to suit the latest needs like increasing the speed of the internet etc. During 2020-21 all classes were conducted in online mode by making optimum use of facilities and these were effective and successful. Assignments were submitted through Google Classrooms/Moodle which made the entire evaluation and recording process uncomplicated. The practical and lab sessions were conducted on virtual platforms which to an extent compensated for the students' absence in classrooms. The college has enrolled as local chapter of NPTEL and SWAYAM and made it easy for students to pursue the courses of their choice. Blended learning is the term given to the educational practice of combining digital learning tools with more traditional classroom face to face teaching. It is an instructional methodology, a teaching and learning approach that combines face-to-face classroom methods with computer mediated activities to deliver instruction. We do our best to practice this methodology by offering resources such as video lectures, podcasts, recordings and articles in order to transfer the main bulk of the necessary knowledge from teacher to student before each class. This then frees up time in class for teachers to support students in activities, lead discussions and facilitate engagement.

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**509**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**1053**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State	**92**

Govt. rule during the year

File Description	Documents
Data Template	View File

2.3	**363**
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic

3.1	**64**
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	**64**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**45 classrooms and 4 seminar halls**
Total number of Classrooms and Seminar halls	

4.2	**26055057.51**
Total expenditure excluding salary during the year (INR in lakhs)	

4.3	**120**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institution being affiliated to MG University, Kottayam, adheres to the Curriculum designed by the University and incorporates the modifications and enrichments consequently. MG University prepares and sends an Academic Calendar (academic schedule) for each semester every year based on which the academic calendar is prepared for the whole institution. The departments plan their academic activities and their course plan accordingly. The faculty meticulously schedule their delivery methods employing ICT tools and technology led learning.The process starts with the preparation of the College academic calendar and department wise time table is also prepared and workload assigned to each teacher according to statutory norms. The faculty in turn prepares a teaching plan for each subject.Special classes are arranged for slow learners in order to impart the curriculum effectively. The faculty maintains a work statement which is supervised by the Head of the Department. Motivating the students to use our well-stacked library also helps.

As proposed by the UGC, we conduct an Induction programme to support the students in their transition from secondary to higher education or from undergraduate to postgraduate study, to help students acclimatize with the new surroundings and develop bonds with fellow students and teachers.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://ssvcollege.ac.in/user/files/Academic%20Calendar%202021-22.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Our affiliating University, which is MG University, Kottayam, come out with an Academic Calendar at the starting of every year which contains the starting and ending dates of each semester and the number of working days to be completed. In addition to this they publish detailed external examination schedule which the affiliating colleges are obligated to follow and our institution is no

exception. Sree Sankara Vidyapeetom College follows the calendar issued by the University strictly and plan all its activities including the conduct of Continuous Internal Evaluation (CIE). Based on the schedule given by the University, the IQAC with the consent of the College Council prepares a comprehensive "College Academic Calendar" which in effect is the master plan document of all its activities including the conduct of CIE for that academic year. The faculty and students get a lucid picture of the activity schedule and it facilitates the timely conduct of the process of CIE and the planned coverage of syllabus.

Continuous evaluation and assessments are also done for laboratory courses, project works, seminars and internships. Conduct of laboratory experiments and viva, submission of records are the major components of laboratory course evaluation.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

16

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

20

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

758

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The integration of these cross cutting issues into the Curriculum is essentially done in 2 ways. One by conducting courses relevant to these issues and by arranging co-curricular and extracurricular activities for the same. There are many courses in the curriculum designed by the University which are meant to inculcate the said values in the stakeholders. Apart from that some courses are conducted by the College for the said purpose. Also many extra-curricular and co-curricular activities are also arranged by different clubs and cells functioning in the College. They arrangeseminars, invited lectures, awareness programmes, annual observance of significant events and dates, doing outreach programmes and charitable services inorder to integrate these issues in to the curriculum. Women's Day, both national and international is regularly celebrated as part of gender sensitization under the auspices of Women's Forum of the institution. To induce eco-consciousness among the students Environment Day is observed annually by all the departments of the institution. Students have been given opportunities to inculcate human values and ethics through the voluntary services offered through NSS, Youth Red Cross and UBA.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

17

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

388

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	https://ssvcollege.ac.in/user/files/Feedback%20Report%202021-2022.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	[View File](#)
URL for feedback report	https://ssvcollege.ac.in/user/files/Feedback%20Report%202021-2022.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

365

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

60

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

At SSV College, we have multiple methods to classify students as slow learners and advanced learners. We conduct an aptitude test

before the commencement of the programme by which the introductory classification is done. Then by the incessant interaction by the faculty, especially by the concerned tutor, with the students create an environment by which the process becomes easy. The functioning of a well-oiled tutorial system makes the procedure simpler.

Then the students are assessed by systematic class tests and other routine assessment and evaluation procedures. The sincere efforts are taken by the faculty towards the slow learners to improve their knowledge in their chosen domain by offering bridge courses and remedial classes. The Tutor also identifies other skills and strengths and encourages them to hone them which in turn helps build self-confidence resulting in improvement in academic performance also. The students who are identified with major psychological deviations are referred to the Counsellor. Equal Opportunity Cell in the college also acts as a counselling-cum-guidance center for the disadvantaged students.

Advanced Learners are encouraged to attend Seminars and Workshops to expand their knowledge horizon. The students are motivated to register for online courses like NPTEL/SWAYAM and also to join Add -On courses.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1054	64

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college has adopted several student centric methods which helps build students' confidence and enhance their learning experiences.

Experiential and Participative Learning

Students are encouraged to participate in:

- Field works and industrial visit
- Individual and group projects and dissertations
- Paper presentations and publications
- Self-study courses
- Skill development courses
- ICT enabled assignments
- Various competitions like quizzes, debate, essay writings, creative competitions, and project
- practical courses (laboratories), which are compulsory in certain courses
- drama, art, theatre, role play
- Film making
- NSS camp
- Socio – economic surveys
- Peer teaching
- Demonstration using ICT tools
- Language lab
- Fairs and exhibitions
- Internships
- Case study method
- Seminar and group discussions

Student centric Problem-Solving Methods Students must submit:

- Compulsory Project / dissertation in Semester IV in Post Graduate Courses
- Compulsory Project / dissertation in VI Semester Under Graduate Courses
- Attend and present seminars, Power Point Presentations
- Present and publish papers
- Home assignments
- Regular test papers
- Co- Scholastic Learning Activities

These are enriching experiences where students question what they learn, share ideas, discuss with their classmates, communicate their queries without fear and learn together.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The college has several ICT enabled classes in most of the departments. These classes have projectors and the entire campus has high speed wi-fi internet connection. To enhance the teaching-learning process, the faculties use ICT enabled tools for teaching as well as interacting with students. The department of computer science is keen in providing periodic training programmes to the faculty for effective usage of ICT resources.

Use of ICT by Faculties:

All teachers use G Suite to manage classes. Teachers post audio lectures, reading materials, PowerPoint presentations, test papers, assignments, and quizzes on the Google Classroom page set for each paper.Teachers use Google Meet and Zoom applications for live classes and interactions.To improve effectiveness of classes, teachers use pictures, tables, and animations in PPTs.Audio lectures, reading materials, notes, programme notices etc. are shared through WhatsApp and Telegram.Students are trained in problem solving skills through online platforms. Webinars and workshops on skill development are organized by various departments through Google Meet and Zoom applications.Faculty also use Google Meet, Google Forms etc. to conduct webinars and competitions.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

64

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	**No File Uploaded**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

64

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	**No File Uploaded**
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

23

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

547

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

SSV College follows the rules and regulations set by the University in all matters including the system of internal assessment which is very robust and healthy and all we must do is to make it transparent. Adhering to the University Academic Calendar, the College prepares a schedule for CIE which is strictly followed and the same is incorporated in the College Academic Calendar. Internal Examination Committee is established for the purpose of smooth conduct of internal examinations.

In addition to the evaluation mechanism prescribed by the University, the following measures further consolidate transparency in the system.

- Evaluation criteria are informed to the students well in advance, through induction program and publication in Notice Boards
- The students are allowed to see their valued answer scripts personally
- Faculty members conduct a one-to-one discussion with students on their test performance and evaluation mechanism
- Internal assessment marks are finalized in the faculty meetings as a measure of internal check
- The internal assessment marks are exhibited in the Notice Board for checking its accuracy
- Students are lawfully entitled to use the grievance redressal mechanism which is available to them without fear.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

As our process of internal assessment is totally transparent and as the relationship our teachers have with their wards are excellent, the Grievance redressal process pertaining to internal evaluation in SSV College is relatively easy, efficient and prompt.

The Grievance redressal mechanism of our

internal examinations is a three-tier process.

1.Department Level

The aggrieved student can appeal to his Tutor first and then to his Head of the Department. If the student is not satisfied, he can approach the College Level Grievance Redressal arrangement.

2.College Level

The College has a Grievances Redressal Committee constituted by the Principal. The student can give examination related grievances to the committee in writing or submit their grievance online. The grievance will be redressed as earlier as possible based on the nature of the issue.

3.University Level

MG University has a Grievance Redressal Cell where students can lodge their complaints to the University which will be taken care of immediately.

Parents are also provided with an opportunity to voice their opinions about examination-related grievances related to their wards in Parent Teacher Meetings.

The State Government also has a mechanism to redress the grievances of students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Our college has some novel as well as time tested methods for communicating these Learning Outcomes. Teachers spend some time every day, at the beginning of the class, to explain these Learning outcomes and their significance. The students are expected to know the Programme Outcomes by heart.

- POs are displayed prominently in many common spaces in the campus along with the Vision and Mission of the College.
- PSOs are displayed on boards in prominent places of the respective Departments.
- All these Learning Outcomes are displayed prominently in the College Website easily accessible to everyone.
- POs and PSOs are displayed on boards in all Laboratories.
- COs are also communicated to students in the Series Test question papers
- Hard Copy of syllabi and Learning Outcomes are available in the college Library/ departments for ready reference to the teachers and students.
- Learning Outcomes of the Program are highlighted by the Speakers at the induction ceremony at the beginning of the Programme. Thus, the students are acquainted with them from the very first day in the campus

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

College has adopted Outcome Based Education since 2020.

Program educational objective, Program outcome, program specific outcome and course outcome are all measured using the guidelines set by the University which includes both direct assessment and indirect assessment.

Direct method is based on examination- internal and external, tutorial, assignment, laboratory, seminar etc.

Indirect method is based on student exit survey, alumni survey, employer survey, parents survey, students' feedback, and Course exit survey.

The internal exam questions are mapped to their CO's. A threshold is defined based on the previous results and university guidelines and the attainment of a CO is calculated based on the percentage number of students who are above the threshold value.

The Evaluation of attainment of POs and PSOs are based on the mappings from COs to POs and PSOs. To measure PO in direct method a CO/PO matrix is used. Teachers of each course map their CO to the appropriate PO to ensure all PO are delivered throughout the study. The weightage scale uses the scale 1-3:

For indirect assessment (IDA), the questions in the survey sheet are represented by the PO's and the students fill up the program exit survey after completing their course.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

242

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://ssvcollege.ac.in/user/files/sss%20aqar%2021-22%20(1).pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

5

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File]()

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Recognising the necessity of fostering innovation and entrepreneurship among student community to kindle the entrepreneur skills of students, Sree Sankara Vidyapeetom College has started several initiatives

Institution's Innovation Council (IIC), Innovation and Entrepreneurship Development Centre (IEDC) and Entrepreneurship Development Club

- **Seminars and workshops on topics such as Entrepreneurship Development Skills, Entrepreneurs and Innovation as Career Opportunity, National Innovation and Start-up Policy, entrepreneur development, Start-ups, Intellectual property rights, patent filing.**
- **Interactive sessions/mentoring sessions with Innovation and Start-up Ecosystem Enablers, Start-up Founders.**
- **Motivational talks with successful women entrepreneurs and**

start-up founders.
- Orientation sessions by Institution Innovation Cell ambassadors for faculties and students.
- Orientation session by Kerala Start-up mission on Start-up Eco System, Business Incubation, Patent Support Scheme and Interventions.
- Field visit to Kerala Start-up Mission, Kerala Technology Innovation Zone, Kinfra, Kalamassery, Fablabs are regularly organised.
-

Apart from this an Entrepreneurship Skill Development Centre is working in our institution which offers skill acquisition programmes like paper bag making, umbrella making etc. This unit also sells the paper bags manufactured by the students. Also as a part of this centre the PG Department of Computer Science has developed a Technical Wing which offers all kinds of technical services within and outside the campus

The college regularly participate in the Atal Ranking of Institutions on Innovation Achievements (ARIAA) for the past 3 years and is recognised in the band "Beginner" under the category "General (Non-Technical). Also in the Institutional Innovation Council Ranking, the college secured 3.5 Stars out of 5.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

7

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

12

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

30

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

18

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

SSV College is dedicated to cultivating socially conscious people through participation in nation-building activities and firmly believes in the importance of comprehensive student development. As a result, the college is making continual attempts to channel students' energy into addressing real-world challenges that affect the common man and society as a whole. All the members of the College are propelled by a profound sense of responsibility towards the well-being of the society. Numerous extension initiatives were undertaken by various departments of the college during 2021-22

Report is attached

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

5

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	**No File Uploaded**

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

17

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1187

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

5

File Description	Documents
e-copies of related Document	View File
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

13

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college is located in Airapuram, a remote, tranquil village about 15 kilometres from the birthplace of the great seer Adi Sankara, and this proximity lends itself to a spiritual bearing over the very concept of this institution. The 18 acres of college campus and the serene surroundings also provide a wonderful learning ambience. The Management and the College Principal, in conjunction

with IQAC's directives and timely recommendations, place a strong emphasis on providing suitable teaching-learning facilities. The college provides the following facilities:

- ICT enabled classrooms
- Computing equipment and facilities
- 3 separate Computer labs with state-of-the-art facilities maintained by P.G Department of Commerce and P.G. Department of Computer Science
- The Hardware Laboratory to demonstrate and to give hands-on training for the students.
- Project Development and Research Centre.
- 4 servers
- Inorganic and Organic Chemistry laboratories, Physical Chemistry laboratory
- UG laboratory
- Language Lab
- Folklore museum
- IQAC Room
- One Mini-Conference Hall
- Open air stage
- Auditorium
- Women's hostel
- Two main 20 KVA diesel power generators
- Network Resource Centre.
- Reprographic facility.
- Ladies' rest room
- A central library
- College has an NLIST subscription.
- Ramp facility for differently abled students.
- Canteen
- Gymnasium
- Yoga Centre
- Health centre

File Description	Documents
Upload any additional information	[View File](View%20File)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Department of Physical Education of SSV College was established with

the main objective of encouraging mass participation of the students in various sports activities, and also to organize training and coaching in different sports and games for the students to compete in inter-collegiate, District and State tournaments. The campus has excellent facilities for sports and games which include a ground with a 200 meters athletic track which is also used for football and cricket. Courts are provided for practicing games like Volleyball, Kabaddi, Ballbadminton and shuttle badminton. Table tennis table and Chess boards are also provided. Our Gymnasium is teeming with modern uptodate equipment. Students of our college take part in cultural competitions conducted by the University and other authorities. Every year cultural competitions are held in the College from which the students are selected to represent the college in the external competitions. Democratically elected College Union oversees these activities with Arts Club Secretary at the helm. The College annual arts festival is celebrated with vigour and the whole college take part with great enthusiasm

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

28

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

118.07 lakhs

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The obligation of a college library is to contribute directly to the institution's academic mission by equipping students with the skills and knowledge they need to achieve academically and to maximise their employability. Sree Sankara Vidyapeetom College Library initiated its function in 1967, from the very inception of the College. The library has a collection of above 25700 books, 15 print journal subscriptions, about 15 periodicals and eresources through N List. The library is attached to Sree Sankara Cultural Study Centre consisting of the collection based on Sree Sankara Acharya and his philosophy. It is also provided with Rare book Collections and Competitive Exam Preparatory Collections. The SSV College library is automated since 2008 and updated from time to time. It all started with Grandhasoft software and later in 2012 was changed to Ocsca version. First up-dation was done in 2015 and since then Ocsca version 2 was being used. Now in 2021 the third version Enlight 3 is being used which is fully automated.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	**A. Any 4 or more of the above**

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.53830

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

87

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has a good system for the frequent updation and maintenance of the IT facilities. A technical assistant is appointed specifically for this purpose. The technical assistant along with the Department of Computer Science work in unison to ensure that all our hardware and software are up-to-date and functioning without

hiccups. IT Infrastructure: The entire campus is Wi-Fi-enabled. High-speed optic fiber internet connectivity is provided in both modes—wired and wireless—across the campus. We subscribe to (Name of the internet service provider. The Wi-Fi speed is regularly upgraded after considering the academic requisites, student strength and usage. The current bandwidth is

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

120

File Description	Documents
Upload any additional information	**No File Uploaded**
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution	**A. ? 50MBPS**

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

143.73587

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Our college has a well drafted policy on maintenance of physical, academic and other support facilities which all stakeholders are obligated to follow. SSV College owns and utilises an extensive infrastructure to fulfil the teaching, learning and research requirements. The College has an established system for maintenance and utilisation of computers, classrooms, equipment and laboratories in the campus. This document provides a management framework and an outline on the allocation of responsibilities to ensure effective use and maintenance of existing infrastructure facilities. The need for repair or replacement of, or addition to, any facility is first reported to the concerned HoD which is duly reported to the Principal or Manager as the case may be who will take necessary action instantly. A full-time technician is employed who looks after the maintenance work of all hardware and software of IT equipment other than covered by AMC. It is the duty and responsibility of every faculty to make sure that all IT and other electronic facilities are utilized effectively

Several Committees are also formed for the purpose: 1. Library advisory committee 2. Hostel committee 3. Sports committee etc.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

588

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

70

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

669

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

669

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	[View File](#)

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

14

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

136

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

17

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

At SSV College, Students are well-represented at various levels and platforms. Students have representatives in almost all academic and administrative bodies of the college. Students have representatives

in various academic and administrative bodies of the college. There are student representatives in the IQAC and other statutory and non-statutory bodies like SC/ST monitoring cell, Anti ragging cell, Antinarcotic cell, Anti sexual harassment cell, Counselling Cell, women's forum, National Service Scheme, Youth Red cross society, Career guidance and placement Cell etc. SC/ST monitoring cell functions to ensure the wellbeing of students belonging to the SC/ST students. The Anti ragging cell with the participation of students and teachers takes measures to prevent ragging and ragging related issues. While anti sexual harassment cell ensures safe environment for girl students at college, the women's cell addresses other issues of the girl students, and counselling helps the students to understand their various issues and guide them to resolve them. Anti narcotic cell named Vimukthi, National Service Scheme and Youth Red cross society are the bodies through which the students through various means serve the society in a committed and responsible way.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

15

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Maintaining a positive relationship with your alumni means that you can keep them informed of your achievements and make them part of your institution's future, not just its past. SSV College has a registered Alumni Association, functioning systematically and contributing to the development of their alma matter.Alumni of Sree Sankara Vidyapeetom College conducted Merit Meet and Sri Renjth Kadambanal Memorial Endowment distribution on 13 October 2021.College toppers in 2020-21 University examinations and extra curricular activities were honoured and congratulated. An online meeting of the Alumni Association was convened this yearalso, and decision was made to make contributions for upgrading the facilities of the campus. Alumni of different departments served as resources persons for various workshops, seminars and training programmesorganised in the college. Internship facility were also provided by various alumni of our college in their company. The alumni of the college also plays an important role in the development of the college by providing their feed back regarding the curriculum and the ambiance of the college. Departmental alumni gatherings are also conducted. They mark their presenceand offer their support in all the important events of the college.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**A. ? 5Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the

institution

"Thamaso ma Jyothirgamaya" is the motto of the institution

Vision: To provide quality education that raises the aspirations of our learners and enable them to achieve their goals

Mission: · ? To propagate Value Education based on Vedic culture and to inculcate National Heritage to the student community and ultimately to the society as a whole. ? To update society with modern technological innovations and provide knowledge and personnel for developmental needs. · ? To cater to the educational needs of a wide variety of students coming from various streams of the society especially downtrodden.

SSV College leadership guarantees that it has well-defined policy statements and perspective plans to fulfil the declared vision and mission. The leadership facilitates regular planning and review meetings of the various bodies: management committee, college council, faculty, students and other stakeholders. SSV College's unwavering allegiance to the robust value systems of the Indian holy scriptures, guides and drives all its stakeholders towards achieving its vision of "thamasoma jyothirgamaya". While great emphasis is placed on technology for educational delivery in line with rapid developments at the global level, care and focus for nurturing the spiritual quotient in its stakeholders also accompanies the educational service.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Within the scope of SSV College's stated mission, there is broad participation and collaboration in the process of policy making and also in the day to day administration of the institution. This process of shared governance involves faculty, administration, students, and support staff toward the achievement of the vision and mission of the institution. All the stakeholders participate through representation on various Committees and other administrative bodies. The governing process should provide the broadest possible exchange of information and opinion and include, where appropriate,

the advice of and consultation with appropriate constituencies.

The Director Board of the Sree Sankara Trust is the final institutional authority. The Director Board, while maintaining a general overview, entrusts the conduct of administration to the administrative officers.The governance and committee structure of SSV College provides clear and reasonable lines of responsibility, authority and communication among the components of the community: its faculty, students, staff and administration. The governance and committee structure ensures that those individuals accountable to the Director Board for the management of the College will have the recommendations and talents of all segments of the community accessible to them.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institution emphasizes to bring quality and efficiency in all its ventures. The policy is rooted firmly on the fundamental principles of social responsibility and democratic functioning. The IQAC in consultation with the managing board formulated a strategic plan for the period 2016-2021.The management, staff council and IQAC constitutes the policy which is implemented with the wholehearted support of the college staffs. In-order to meet the information needs of different stakeholders, a Management Information System (MIS) was proposed in the strategic plan. As envisioned in the plan the college has taken steps to develop software and programs to facilitate an automated and self-reliant MIS. For this purpose, the college is planning to integrate Linways AMS software to its working. An expert committee has been formed to monitor the implementation of the system. A complete automation of the of the administrative and management procedures will soon happen with the help of Linways. Case Study: Online training for teachers during the beginning of Covid outbreak and Implementation of Linways AMS (Academic Management System) was given utmost priority

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Sree Sankara Trust, which owns and manages the college is a democratic entity, having an elected Director Board and Chairman, Secretary etc. The College has fashioned a system of organisational structure by which the smooth functioning of the institution is facilitated. It starts with the Apex body which is the Executive Committee of the Sree Sankara Trust. The Secretary of the Trust is the ex officio Manager of the College who appoints a Principal. The Policy decisions are taken in the apex body and conveyed through the Principal. The executive Committee of the Trust is assisted in their decisions by the Academic Council and other Committees constituted by it The Principal executes the decision in consultation with the staff Council and the IQAC. The Principal is helped by a host of committees in his decision making and operational processes.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	[View File]()
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File]()

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Management and the College administration spare no efforts to make sure that the welfare measures provided by the Government are duly received to the staff and faculty. Loans are available for them including non-refundable, from their contribution to the Provident fund in case of need which they can pay back in instalments from their salary. Medical reimbursement facility for illness, special casual leave of 20 days in a year is when any of his kith and kin is down with illness are some of the benefits. The Principal, as the Head of the Institution, gives assurance to banking institutions for repayment of loans thus facilitating easy availability to loans. Loans are available from the employee's co-operative society of the college. The other benefits include Group Insurance, State Life Insurance, Festival Allowance/ Advance, etc. Under the non-monetary benefits, Maternity Leave, Study Leave etc. Hostel facilities are provided for lady teachers in the lady's hostel. Canteen facilities, recreational facilities, Health Centre and a gymnasium are some of the facilities available in the College. All these welfare measures affect and improve staff wellbeing, satisfaction and motivation. Almost all the staff enjoy the benefits of these varied schemes.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops

and towards membership fee of professional bodies during the year

40

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

45

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	[View File](#)

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college to an extend follow a 360 degree performance appraisal sysyem for the staff of the college. Performance appraisal of the teacher by the students are taken on multiple activities and analysed by the Principal and the concerned Heads of the Departments and informed to the teacher. The teachers are advised on how to improve. Self appraisal reports of the teachers are also taken and analysed. The review of the performance appraisal report is done by the Principal, IQAC coordinator and the Heads of the Departments concerned. The concerned teacher is intimated privately about the results and suggestions for improvement are given. The Management is generally not involved in these processes though we inform the Management about the details of teachers who fared badly in the performance appraisal report and in some cases, teachers are called for a personal meeting in the presence of the Principal. Apart from this parents feedback are taken through PTA meeting interactions. The institution also evaluates the performance of the non teaching staff through an yearly feedback collection from the teaching staff and the manager of the college along with principal and the head of the office communicate individually to the NTS

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit

objections within a maximum of 200 words

Accounts of the Funds received other than management contributions are prepared in the College office and audited as per the norms of the UGC, the Government and the University. The external audit of the funds from the Government is done by a government auditor appointed by the Department of Collegiate Education and The Accountant General, Kerala also conducts their periodic verification of all the accounts sanctioned by the Government. The funds received from the UGC are properly utilized and utilization certificate along with the audited accounts prepared by a Chartered Accountant are sent to the UGC. The audit of funds contributed by the Management is audited internally and externally. A systematic mechanism is in place for the internal audit of the accounts of the Trust. Being a Charitable Trust, governed by Indian Trust Act, makes it mandatory to audit the accounts of the trust by a Chartered Accountant every year and our Trust also does the same.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

As directed by the UGC the college has set up a planning board for planning scheduling the financial activities. Besides the Principal,

Coordinator IQAC, and senior teachers, Librarian, the Manager and a senior person from the Accounts Department are the members of the Planning Board. The Board is always vigilant to find out potential funding opportunities like grant from UGC etc. Optimum use of available financial resources are planned sufficiently in advance by the planning board by preparing a budget for the succeeding financial year.The budget is prepared meticulously after receiving recommendations from all concerned like different departments, NSS etc.After the recommendations and budget proposals are analysed, the proposal for purchase and other activities are given to the Management for sanction. The UGC grants, for which applications are made, and are likely to be sanctioned, are also considered for apportionment between needs. After the sanction is received from the Management, the Planning Board makes the final budget and expenditure is done according to the Budget. This mechanism of planning has facilitated the institution to bring the expenses under control and avoid unnecessary expenditure and make efficient use of available financial resources.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

As the post accreditation quality initiative, SSV College has attempted earnestly to make progressive improvement with regard to quality and two of those are listed below.

1. Implementation of OBE as a teaching and assessment framework SSV College has implemented OBE from the year 2020-21. We are not empowered to transform the curriculum due to the obvious constraints of affiliated system. But we do whatever we can within these limitations. Some of our Faculty are members of the Board of Studies of the university which design the curriculum in their respective subjects. A committee is formed for the orientation and implementation of OBE. In SSV College, the year 2021-22 was a transitional stage as we were in the process of implementing OBE. IQAC organized training programmes and persuaded the faculty to attend seminars and other training sessions elsewhere.

2. Enhancement of online learning platform IQAC ensured effective curriculum delivery during the pandemic through improved online learning platform.

IQAC along with Department of Computer Science has organised several programs to improvise the teaching learning process that includes pre-recorded videos, Faculty Development Programmes, specialised training for students etc. Video tutorials were provided for students and staff elucidating the usage of various onlineplatforms.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and review the teaching-learning process regularly. Based on the recommendation and feedback of the NAAC peer team various innovative activities and reforms were introduced.

The regular activities undertaken to ensure the quality of the teaching learning process was

1. **Academic Calendar: Based on the University Academic Calendar the Institute schedules the academic calendar well in advance at the start of the year.**
2. **Preparation of course plan for each Semester**
3. **Everyday faculty prepare and submit details of the lecture along with the topic covered in their work diary.**
4. **Teacher Evaluation by Students: The institution has a feedback system to evaluate the teachers by students. The regular evaluation of the teachers by the students give us a clear idea about the problems faced by the students.**
5. **Extensive implementation of OBE: the institution has taken effort in equipping the faculty members and students for the implementation of OBE. Students are made aware regarding POs, Cos and exams are conducted in this pattern**
6. **Students' result analysis: Institute has the provision of analysis of students' performance after the announcement of their semester results.**

7. Extensive use of online teaching methods

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

SSV College has a well drafted policy on gender equality and all our efforts for the promotion of gender equity are based on this. This Policy on Gender Equality aims to promote equality of opportunity and treatment for all men and women working and studying at the College or applying to do so and to ensure equality of access to all services provided by the College. The Policy aims to foster an environment in which unlawful discrimination and harassment are not tolerated and where all members of the College community are encouraged to achieve their full potential. This is all the more

important in SSV College scenario with more female inhabitants than male.

- Promotes gender equity.
- More girl students.
- More female staff.
- Conducts Gender Awareness programmes
- Workshop Self Defense classes
- Equal Opportunity Cell
- Legal awareness programmes
- Women's Cell
- Women's Day, National Girl Child Day
- Sports and Arts
- Field studies about women empowerment
- Entrepreneurship promotion
- Safety, 24 hour Security, CCTV, walled compound
- Committees and Cells for redressal
- Hostel, Full time Matron
- Day Care Common rooms , sick rooms

File Description	Documents
Annual gender sensitization action plan	https://ssvcollege.ac.in/user/files/Annual%20Gender%20Sensitisation%20Action%20Plan(1).pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	A. 4 or All of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of

degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

-We have formulated and implemented a policy on Waste Management which is committed to improving its environmental performance, thereby reducing the impact of its activities on the environment.

Solid Waste •Bio degradable solid waste such as food waste, garden trimmings are ultimately used in organic farming by the organic farming club through waste to fertilizer system in operation. •Paper waste generated in the campus are collected and recycled by an external agency. •College follows less paper more IT strategy to reduce carbon footprint and uses technology for information sharing and documentation. •Office automation and green protocol followed by college have reduced the quantity of paper waste produced

Bio Gas plant •Bio degradable waste produced in college hostel and canteen is managed by the Bio Gas Plant•The system eliminates malodour and fly larvae reducing the chance of infectious diseases.

Liquid waste: Underground pipe lines are used for channelisng the liquid waste

E waste •Periodic maintenance of computers and other electronic equipment •Systems with outdated OS versions are donated to schools which cater to underprivileged students.•The college seeks the help of an external agency for the safe disposal of non reusable e waste

Chemical waste management

1. Conducting microscale experiments to reduce waste generation at source.
2. Recycling of solvents by distillation and reuse of the same wherever possible to minimize disposal and waste generation.
3. Chemical wastes are segregated and treated if necessary to reduce the hazardous nature before pouring down the drain.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	**A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution promotes inclusivity in all possible academic and non-academic realms. Socio economic inclusivity in admissions is ensured by following the single window system centrally adapted by the university. Situated in the rural area of Ernakulam, the college has been beneficial to local students from all walks of life.

Linguistic diversity and cultural inclusivity is encouraged and celebrated in the institution. The department of oriental languages maintains a folklore museum which preserves cultural artifacts related to the lived lives and history of ancient Kerala and Thamizhakam. The Department of English offers a choice based elective course titled Theater studies which introduces the rich ancestry and theatrical nuances across the globe. Through that course students get an exposure to experience theatrical literature and performances in different regional languages likeMalayalam, Marathi and Hindi. Specimens from great global dramatic literature encourage the students to respect and accommodate diversity in culture. The department of Hindi observes Hindi Divas with various programmes.All the cultural festivals are celebrated in the campus under the leadership of the College Union. This reflects the cultural harmony of the campus. Different competitions are organised for the students and staff as a part of this celebration

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The values expressed in the Preamble of the Constitution of India are: sovereignty, socialism, secularism, democracy, republican character of Indian State, justice, liberty, equality, fraternity, human dignity and the unity and integrity of the Nation. Right to equality, right to freedom, right to education, right against exploitation, right to religion and right culture are the fundamental rights of citizens of India. SSV College conducts several activities to sensitise students and staff to the constitutional obligations.

All the national and internationally important days which portrays the importance of constitutional values among the students and staff are observed in the college. The preamble of the constitution is read on that day and oath taking ceremony is also done by the students and staff. Also, few workshops on the topic "Human Rights" were organised to make the students aware about the importance of human rights and values.

All the UG programmes in the college offers a course with environmental studies and human rights. The staff of the college take up election duty and serve as presiding officers and polling officers over the years.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

SSV College celebrates National festivals which intensify the patriotic spirits in students, enabling them to grow into better citizens. Celebrating a seasonal festival changes children's attitude towards mother Earth and nature. Religious festivals teach kids about the importance of family, tradition and values. It gives an insight into the culture and its principles. However, all

religions try to inculcate understanding, tolerance and love through various practices. This, in turn, helps students to learn the value of good virtues and analyze why they are essential. These are some of the important days celebrated in the college.

•Independence Day •Republic Day •Constitution Day •National / State Pledges •Remembering Freedom fighters and constitution framers •Under the auspices of NSS several important national / international days are observed –National Energy conservation day –International human rights day –International anti corruption day –Indian armed forces flag day –World soil day.

Apart from these all the departments observe days and organise programmes on the days which have subject relevance.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Title of the Practice

'Sanskriti: Sree Sankara Centre for Cultural and Heritage Preservation to preserve, promote and propagate the importance of local culture and history

Objective: the preservation and documentation of the endemic socio-political, environmental, economic, cultural, and ethnographic diversity of our locality or region.

- The centre aims to foster research and scholarship focused on local history.
- It aims to provide a space and resources for students, faculty and scholars to study and analyse the historical developments, events, people, and environment that have shaped the local community.
- To developing educational programs and initiatives to raise

awareness

Title of the Practice: 'Vasundhara Vamsi': The Lineage of Mother Earth

'Vasundhara Vamsi' is a green initiative practiced in our campus to foster a culture of environmental stewardship for promoting sustainability, reducing environmental impact and to promote sustainable agricultural methods.

Objective of the Practice

The motto of 'Vasundhara Vamsi' is to rejuvenate the ecosystem of the campus for the wellbeing of the society with a far-reaching vision on future generations.

- **To raise awareness about sustainability and environmental issues**
- **To organize educational programs, workshops, seminars, and campaigns t**
- **To inculcate the concept of sustainable entrepreneurship**
- **To popularize farming and allied activities among students**

File Description	Documents
Best practices in the Institutional website	**Nil**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Sree Sankara Samskarika Padana Kendram (Sree Sankara Cultural Study Centre) is a venture by the institution since 1993 which is an important means in realising the vision of our college i.e., to promote higher education in conformity with the values and ideals propagated by the great seer Sree Sankaracharya. The centre also has vested the pursuit of research on the doctrines of Sankaracharya, and at large, the doctrines of the great visions of Indian philosophy and knowledge systems which remain yet to be explored. It has always extended its activities to propagate value-based learning system and encouraged the spread of love for Sanskrit and other related knowledge systems of India. The main aspects are:

- Seminars and conferences
- Archives

The learning centre showcases reference books with messages and ideologies of Adi Sankara which is open to all, thereby promoting learning opportunities for one to familiarise oneself with the ancient cultural resources of India. Publication

- Vijnanapeetom Award

Dr. Neelakandan K N (2021-22)

- Collaboration

Sree Sankara Cultural Study Centre has collaborated with the International School for Sree Sankaracharya studies. There were seminars and conferences as a result of this collaboration.

- An expert research committee is constituted

File Description	Documents
Appropriate web in the Institutional website	**No File Uploaded**
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

PLAN OF ACTION FOR 2022-23

IQAC of SSV College has formulated an action plan for the next academic year in order to equip the staff and students of the college with the changed scenario especially in the introduction of NEP.

1.For promoting innovative eco system in our college various measures are introduced like starting of IEDC, YIP and incubation centre.

2. Continue green initiatives

3. Equip the students to the changing skill requirements related to

information technology.

4. Increase the number of out-reach programmes and various extension activities for upholding social responsibility.

5. Training on PFMS for Non-teaching staff and on Artificial intelligence for teaching staff.

6. Enter in to more MoUs with industry participants to enhance the industry and professional experience of the students

7. Conduct Academic and Administrative audit.

8. Implementation of Outcome based education in internal examination.

9. Taking initiatives for increasing number of programmes for preserving culture and heritage.

10. Increase the number of add on courses provided by the departments. Each department has to provide at least one add on course.

11.Motivational talk to staff for maintaining quality work life.

12. Train staff on professional etiquettes